

**Our client is a well-respected institution, established over a century ago, providing services to elderly women and children in need. They are now seeking a dedicated and loyal professional for the following vacancy.**

# **Director of Operations**

## **The Ideal Candidate Profile**

- Work closely with management on donations and fundraising activities.
- Sound Technical Knowledge of Mechanical, Electrical and Civil works and property insurance.
- Ability to supervise all the services and liaise with local authorities.
- Excellent verbal and written communication skills in both English and Sinhala.
- Be able to work independently within the guidelines of the organization, follow procedures, and ensure timely completion of assigned duties.
- Preference will be given to retired candidates between 55–60 years of age.

Be able provide his own transport.

Work Location – Bambalapitiya

Working Horus – Monday to Friday 8.30 am to 5.00pm . Weekends on call basis.

Please forward your complete resume in PDF format with contact details of two nonrelated referees to [mslrcv@sltnet.lk](mailto:mslrcv@sltnet.lk) within 10 days of this advertisement quoting MSL Reference No. 8211 in the subject column.

A reasonable remuneration package will be offered to the selected candidate.