



STATE PRINTING CORPORATION

VACANCIES - 2026



State Printing Corporation, a well-established profit making Commercial Organization involved in Commercial Printing, Security Printing, Publishing and Stationery Production and Marketing, looks for dynamic and result oriented Sri Lankans having good track records for the following Vacancies.

01. POST OF DEPUTY GENERAL MANAGER (HM 1-3) (01 Post)

Job Description:

Being the Deputy General Manager, accountable and responsible to assist the General Manager in overall administration and financial control of the corporation, engaged in all operational, managerial and strategical functions of the corporation, formulate plans and direct activities to enhance production with a view to increase revenue, advise the Board of Directors on policy matters in the absence of the General Manager and attend to work connected with international agencies to coordinating activities between relevant agencies and internal committees operating.

Qualifications:

Educational: (External)

A Bachelor's Degree in Physical Science from a university recognized by the University Grants Commission AND a Postgraduate (Masters) qualification from a recognized institute or Corporate Membership of a recognized professional institution WITH minimum of eighteen (18) years experience in Managerial Level out of which five (05) years experience in Senior Managerial Level in a large scale printing establishment.

(Internal)

Those who have completed minimum of three (03) years satisfactory service in Senior Manager Category are eligible for this post.

Method of Recruitment:

Structured Interview

Age Limit:

Age should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

Salary Scale:

With effect from 01.01.2027

HM 1-3- 2025 Rs.152, 500/- 15 x 4,100 - 214,000/- (Monthly)

As per Management Service Department Circular No. 01/2025 of 25.03.2025

| DEPUTY GENERAL MANAGER (HM 1-3) | |
|---------------------------------|-------------|
| 01.01.2026 | 01.01.2027 |
| Rs. 133,028 | Rs. 152,500 |

Other Benefits:

❖ Transport allowance as per the Circular No. PED 1/2015 (ii)

02. POST OF ASSISTANT MANAGER

(ADMINISTRATION AND HUMAN RESOURCE DEVELOPMENT) (MM 1-1) (01 Post)

Job Description:

Being the Supportive role of Administration and Human Resource Management of the organisation and assist the Manager (Administration and Human Resource Development) in carrying out responsibility for formulation and implementation of proper Administrative and Human Resource Policy and plan ensuring highly motivated knowledgeable and skilful workforce.

Qualifications

Educational: (External)

A Bachelor's Degree from a University recognized by the University Grants Commission with three years (03) post qualifying experience in the relevant field in a Government Department / Corporation / Board or in a reputed Mercantile Establishment.

(Internal)

- Those who have completed minimum of five (05) years satisfactory service in Junior Manager Category in the relevant field are eligible for this post.
- In addition to the above, those who are in JM category and have fulfilled the qualifications of external candidates are also eligible for this post.

Method of Recruitment :

Structured Interview

Age Limit:

Age should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Salary Scale:

With effect from 01.01.2027.

MM 1-1- 2025 Rs. 91,690/- 10x2,480 - 15 x 3,450 - 168,240/- (Monthly)

As per Management Service Department Circular No. 01/2025 of 25.03.2025

| ASSISTANT MANAGER (ADMIN & HRD) MM 1-1 | |
|--|------------|
| 01.01.2026 | 01.01.2027 |
| Rs. 81,710 | Rs. 91,690 |

03. POST OF ASSISTANT MANAGER (WORKS) (MM 1-1) - ESTIMATE (01 POST)

Job Description:

As the Assistant Manager (Works) - Estimate, supervision of all the estimate works of the department and overall managerial functions in the estimate dept.

Qualifications

Educational: (External)

A Science Degree from a University recognized by the University Grants Commission with three years (03) post qualifying experience in a large scale Printing Establishment.

(Internal)

- Those who have completed minimum of five (05) years satisfactory service in Junior Manager Category in the relevant field are eligible for this post.

Method of Recruitment:

Structured Interview

Age Limit:

Age should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Salary Scale:

With effect from 01.01.2027.

MM 1-1-2025 Rs. 91,690/- 10x2,480 - 15 x 3,450 - 168,240/- (Monthly)

As per Management Service Department Circular No. 01/2025 of 25.03.2025

| ASSISTANT MANAGER (WORKS) - ESTIMATE MM 1-1 | |
|---|------------|
| 01.01.2026 | 01.01.2027 |
| Rs. 81,710 | Rs. 91,690 |

The following applies in general to the three posts mentioned above.

Service Conditions:

The above post is permanent and should undergo 03 years probationary period.

The employees selected internally who are already confirmed in the previous post will be subjected to an acting period of one (01) year.

Other Allowances:

The following allowances are applicable for the post in addition to the salary.

* Govt. approved allowances as per the circulars

* Attendance Incentive

* Meal allowance

Other Fringe benefits:

* Medical Scheme covering the employee and the family.

* KPI based Intensive system

* EPF & ETT

* Encashment of unutilized Leave

How to apply:

- Applicants who have fulfilled the relevant qualifications as at 02.02.2026 should submit their applications with the certified copies of certificates of Educational Qualifications, Professional Qualifications, Working experience and Birth certificate that could prove the qualifications. Applications not compatible to the above will be rejected. Those already in the service of Government / Public Institutes / Corporations / Boards, should direct their applications through the Heads of their respective institutions.

- Post applied for should be mentioned on the left-hand top corner of the envelope containing the application.

- If applying for more than one post, separate applications should be submitted for each post.

- All applications should be sent either by registered post addressed to "Chairman, State Printing Corporation, Panaluwa, Padukka" or hand delivered to receive on or before 02.02.2026

Late applications will be rejected.

- If there is any matter that is not mentioned here, Competent Authority on recruitments will decide on such matter. Canvassing in any form will be a disqualification.

Chairman,

State Printing Corporation,

Panaluwa,

Padukka.

