

MINISTRY OF JUSTICE AND NATIONAL INTEGRATION

Recruitment Open Basis to the Post of Court Security in the primary Grade Non-Technical Service Category - 2025

APPLICATIONS are invited from the suitable citizens of Sri Lanka to be recruited on open basis to fill 69 vacancies fallen in the Post of Court Security in the primary Grade Non-Technical Service Category of the Ministry of Justice and National Integration. Application forms prepared as per the specimen form appended at the end of this notice should be sent by registered post to reach the "Secretary Ministry of Justice and National Integration, No. 19, Sri Sangaraja Mawatha, Colombo 10" on or before **26th January, 2026**. The words "Recruitment to the Post of Court Security in the Primary Semi-Technical Service Category of the Ministry of Justice" should be written on the top left hand corner of the envelope containing the application form.

Note : No allegation that an application form or a document respecting such form has been lost or delayed in the post can be considered. Applicants who delay their applications until the last day will do so at their own risk.

01. Recruitment Procedure -

Recruitment will be based on the results of the eligibility assessment interview. Applicants who secure highest marks at the eligibility assessment interview

will be recruited on the order of merit and according to the number of vacancies available.

02. Terms of engagement -

I. This post is permanent and pensionable.

Note - This is however subject to the policy decisions being taken by the Government in the future in respect of Pension Scheme.

II. An officer appointed to this post is subject to a probationary period of three (03) years during which the officer is required to pass the First Efficiency Bar Examination.

III. As per the Public Administration Circular No. 18/2020 and such other Circulars incidental thereto, the relevant standard of proficiency in the other official language should have to be obtained. The officers who entered the Public Service in a medium of any of the official languages will require to reach within the probationary period a requisite standard of proficiency in the official language.

IV. The conditions set out in the procedural rules published in the *Gazette Extraordinary* No. 2310/29 dated 14.12.2022 of the Public Service Commission and the provisions of the Establishments Code shall apply to every appointment. Any matter not provided for in this recruitment procedure shall be decided by the Public Service Commission.

03. **Recruitment Grade - Grade III**

04. **Salary Scale -**

In terms of the Public Administration Circular No. 10/2025, this post is which is under PL 1-2025 carries a salary scale of Rs. 40,000-10x450-10x490-10x540-12x590-Rs. 61,880/- (monthly). (Salaries will be paid as per Appendix II Public Administration Circular 10/2025 dated 25.03.2025).

05. **Qualification -**

(I) **Educational Qualifications :**

Should have passed six (06) subjects at the G.C.E. (O/L) Examination in not more than two sitting with at least two (02) credits passes.

06. **Age limit -**

Applications should be not less than 18 years of age and not more than 45 years of age at the closing date of applications.

07. **Physical Fitness -**

Every applicant should be in good mental and physical order to serve in any part of the island and to discharge the duties and functions of the post. Minimum height must be 5 fee 2 inches.

08. **Other Qualifications -**

Every applicant should -

I. Be a citizen of Sri Lanka.

II. Bear an excellent moral character.

III. has fulfilled the necessary qualifications in every respect as at the closing date of applications.

09. **Method of Recruitment -**

The applicants who secure the highest marks in the eligibility assessment test to be conducted on a date to be announced by the Ministry will be recruited on the order of merit according to the number of vacancies.

10. **Eligibility Assessment Interview -**

Marks will be awarded at a Practical Test to be conducted by an Authority to be designated by the Secretary to the Ministry of Justice, Prison Reforms and Constitutional Reforms.

	<i>Main areas for which marks will be given</i>	<i>Marks</i>	<i>Maximum marks</i>	<i>Marks to be considered for selection</i>
I.	Additional educational qualifications	(i) Possessing 03 subject at the G.C.E. (Advanced Level) - 10 Marks (ii) Completion of Diploma Course. (Not less than one year) - 10 Marks (iii) Completion of Certificate Course (Not less than 06 months) - 10 Marks	30	Not applicable

	<i>Main areas for which marks will be given</i>	<i>Marks</i>	<i>Maximum marks</i>	<i>Marks to be considered for selection</i>
II.	Professional and other qualifications	(i) Completion of a Diploma Course equivalent to NVQ Level 3 - 15 Marks (ii) Experience in working as a Security Officer in a Security Unit (05 marks per year for a maximum of 4 years) - 20 Marks.	35	Not applicable
III.	Computer skills	(i) Completion of a Diploma Course related to Information Technology. (Not less than one year) - 10 Marks (ii) Completion of a Certificate Course related Information Technology (not less than 06 months) - 05 Marks	15	
IV.	Language Proficiency	(i) Completion of a Diploma Course in the Second Language. (Not less than one year) - 10 Marks (ii) Completion of a Certificate Course in the Second Language (not less than 06 months) - 05 Marks	15	
V.	Skills demonstrated during the interview	(i) Personality - 02 Marks (ii) Communication Skills - 03 Marks	05	
	Total		100	

Note - Certificates and diploma must be issued by an institute recognized by the Government/ University Grants Commission.

11. Applications should be prepared on a A4 paper of 29x21 cm in size using both sides where items from 1-10 to appear on the first page, and items 11 onwards on the second page. It should be filled by the applicant's own legible handwriting. Applications should be in conformity with the specimen appended at the end of this notice. Applicants who delay their applications until the last day will do so at their own risk. Applicants who delay their applications until the last day will do so at their own risk. Receipt of applications will not be acknowledged. Applicants who delay their applications until the last day will do so at their own risk. Incomplete application and applications of applicants who do not possess the prescribed minimum requirements will also be rejected. Applications received after the due date and not in accordance with the specimen applications form will also be rejected.
12. **Important -**
Applications of the applicants who fail to produce original copies of document at the eligibility assessment interview will not be considered.
13. Procedural Rules of the Public Service Commission. Circulars that are now in force or may be issued forms time to time in the future and the conditions pertaining to scheme of recruitment to the Post of Court Security in the Primary Grade Non-Technical Service Category of the Ministry of Justice shall be applicable to this post. The Appointing Authority reserves the power not to fill any or all of the vacancies.
14. In the event of any inconsistency between the Sinhala, Tamil and English texts, the Sinhala text shall prevail.

15. The final decision regarding appointment shall be taken by the Secretary to the Ministry of Justice and National Integration, who is the appointing authority.

AYESHA JINASENA P.C.,
Secretary,
Ministry of Justice and National Intergration.