

Ministry of Transport, Highways and Urban Development

Colombo Suburb Railway Project

Management Unit

VACANCIES – Project Staff

Applications are invited by the Colombo Suburb Railway Project Management Unit as per Management Services Circular No. 01/2019 for the recruitment of project staff for the following vacancies that exist in Railway Efficiency Improvement Project (REIP).

This project is implemented by the Ministry of Transport, Highways and Urban Development together with the Sri Lanka Department of Railways under a loan from Asian Development Bank.

Accordingly, Applications are hereby invited from qualified citizens of Sri Lanka with proficiency in English language with practices in government rules and regulations and who fulfill the pre requirements such as experience in resettlement of persons under foreign funded projects to fill the undermentioned vacancies that exist in the above project.

No.	Post	Salary Level / Code	No. of Vacancies
01	Assistant Project Director (Finance)	PS-4	01
02	Assistant Project Director (Engineering)	PS-4	01
03	Senior Procurement Officer	PS-5	01
04	Senior Technical Officer	PS-5	01
05	Project Secretary	PS-6	01

Requirement regarding Qualifications / Experience relevant to the above posts as follows;

01. Assistant Project Director (Finance) – No. of Vacancies - 01

Should perform the duties under the Deputy Project Director (Finance) as per the guidelines of the Asian Development Bank and fully support the Project Director and should perform the preparation of budget and estimates relevant to the project, preparation of duty reports and all financial activities including payments.

Required Qualification:

(01 or 02 below)

- Should have obtained a degree in the relevant field recognized by the University Grants Commission
or
Should have obtained a qualification recognized by the University Grants Commission as equivalent to a degree in the relevant field
Or
Being a full member of a professional institute of the relevant field or should have obtained an equivalent professional qualification from such an institute
And
Should have obtained at least 09 years experience relevant to finance field in a foreign funded project of equivalent level
- Being a Grade III/II Officer in All Island Accountants Service of the government
with
at least 09 years experience in a Grade III/II post.

02. Assistant Project Director (Engineering) – No. of Posts - 01

Performing the duties under the Project Director and fully support the Project Director in the operation and coordinating with the implementation consultancy institution and the project staff of Sri Lanka Railways, supervision of the construction worksites funded by the project and contract management.

Required Qualifications

(01 or 02 below)

- Should have obtained a Bachelors degree in Civil Engineering field in the engineering subject stream recognized by the University Grants Commission
Or
Should have obtained degree equivalent to Bachelor’s degree in civil engineering field in engineering subject stream recognized by the University Grants Commission
Or
Having a qualification equivalent to the above mentioned qualifications obtained from reputed professional institute regarding civil engineering field
With
At least 09 years experience in engineering field in a foreign funded project of equivalent level.
- Being a Grade III/II Officer in All Island Engineering Service of the government
And
at least 09 years experience in a Grade III/II post.

03. Senior Procurement Officer

Preparation of procurement plan, forming the Procurement Committee and the Technical Evaluation Committee, preparation of the procurement documents as per the guidelines of the Asian Development Bank and preparing the agreement for the implementation of the project by performing the duties under Deputy Project Director (Procurement).

Required Qualifications:

(01 or 02 below)

- Should have obtained the Bachelors degree in the relevant field recognized by the University Grants Commission.
Should have obtained a Proficiency Certificate of not less than NVQ Level 07 issued by a technical / vocational training institute recognized by the Tertiary and Vocational Education Commission for a post relevant to technical field
And
Should have obtained at least 04 years experience regarding the procurement process in a foreign funded project of same level.
Or
- Should have obtained a Proficiency Certificate of not less than NVQ Level 06 issued by a technical / vocational training institute recognized by the Tertiary and Vocational Education Commission for a post relevant to technical field
And
Should have obtained at least 09 years experience regarding the procurement process in a foreign funded project of same level.
Or
- Should have obtained a Proficiency Certificate of not less than NVQ Level 05 issued by a technical / vocational training institute recognized by the Tertiary and Vocational Education Commission for a post relevant to technical field

And

Should have obtained at least 14 years experience regarding the procurement process in a foreign funded project of same level.

04. Senior Technical Officer – No. of Posts - 01

Fully supporting the Project Director for the implementation of the project by performing the duties under the Assistant Project Director (Engineering) and supervision of the construction worksites funded by the project and assisting in contract management

Required Qualifications:

(01 or 02 or 03 below)

- Should have obtained a Bachelors degree in the relevant field recognized by the University Grants Commission
Or
Should have obtained a Proficiency Certificate of not less than NVQ Level 07 issued by a technical / vocational training institute recognized by the Tertiary and Vocational Education Commission for a post relevant to technical field
And
04 years experience in the relevant field (especially in a foreign funded of same level) and obtaining a professional qualification in Bills of Quantities and having experience relevant to railway field will be additional qualifications
Or
- Should have obtained a Proficiency Certificate of not less than NVQ Level 06 issued by a technical / vocational training institute recognized by the Tertiary and Vocational Education Commission for a post relevant to technical field
And
09 years experience in the relevant field (especially in a foreign funded of same level) and obtaining a professional qualification in Bills of Quantities and having experience relevant to railway field will be additional qualifications
or
- Should have obtained a Proficiency Certificate of not less than NVQ Level 05 issued by a technical / vocational training institute recognized by the Tertiary and Vocational Education Commission for a post relevant to technical field
And
14 years experience in the relevant field in a foreign funded of same level and obtaining a professional qualification in Bills of Quantities and having experience relevant to railway field will be additional qualifications

05. Project Secretary – No. of Posts 01

Fully supporting the Project Director in all the coordination activities of the Office of the Project Director by performing all the duties under the Project Director and maintaining formal coordination with all institutions including the Department of Railways, Ministry of Transport etc.

Qualifications Required:

(01 or 02 below)

- Should have passed the G.C.E. (Ordinary level) Examination in six subjects with 03 credit passes including credit passes for English and Sinhala / Tamil subjects
And
Should have followed a Secretarial Course in a government recognized institution and following a course for the post of Chartered Secretary
With 06 years service experience in a foreign funded project of same level
- Being a Chartered Secretary with 05 years experience in foreign funded project of same level.

Salary Levels:

PS - 04 Level – Rs. 155,000 - 170,000

PS – 05 Level - Rs. 105,000 - 113,000

PS – 06 Level – Rs. 67,000 - 73,000

General Conditions:

- Age limit – Every applicant should be below 64 years. (Those above 64 years will not be considered)
- Contribution to the Employees Provident Fund (8% from the Employee and 12% from the Employer)
- Conditions for Employment: These appointments will be initially for 01 year on contract and there is a possibility of extension of the contract based on satisfactory performance and project period.

Applications:

Self prepared applications from applicants who fulfill all the above qualifications consisting of all details educational, professional qualifications and experience in the relevant field and information of two non-related referees should be sent by registered post addressed to “**Project Director, Railway Efficiency Improvement Project, No. 217, Cotta Road, Colombo 08**” to receive on or before **27.01.2026**. Post applying for should be clearly mentioned on the left top corner of the envelope containing the application.

Applicants in government service / semi government service should direct their applications through the Heads of their respective departments.

Project Director
Colombo Suburbs Railway Project
No. 217, Cotta Road, Colombo 08.

13.01.2026