



ACCOUNTS EXECUTIVE

Litro Gas Lanka Ltd is a trusted national brand with a proud 150-year heritage in business, leading Sri Lanka's LPG market with over 80% market share. Our products are essential to the daily lives of millions of Sri Lankans, and we ensure uninterrupted supply through the widest and most robust island-wide distribution network in the country.

We are looking for a result-oriented self-motivated male/female to join our team for the above position.

KEY RESPONSIBILITIES:

- Monthly general ledger reconciliations including bank reconciliations.
- Handling the invoices, payments and petty cash processes.
- Working with spreadsheets, accounting system.
- Recording and filing documentations.
- Liaising with third party providers, customers and suppliers.
- Assisting in the month end reporting and budgeting processes.
- Any other relevant duties as directed by the Head of Department.

CANDIDATE PROFILE:

- CASL part qualified and / or AAT fully qualified or similar qualification.
- Minimum of 3 years working experience in accounting and finance field.
- Excellent communication and presentation skills.
- An analytical approach to work.
- Strong attention to detail and an investigative nature.
- Sound technical skills and computer literacy in MS office packages, spreadsheets.
- Good time management skills and the ability to prioritize.
- Age below 35 years.

An attractive remuneration package and career advancement opportunities await the right candidate.

Please email your updated CV with a recent photograph and contact details of two non-related referees within 14 working days of this advertisement to : **careers@litrogas.com**