



OCEAN VIEW DEVELOPMENT COMPANY (PVT) LTD

CAREER OPPORTUNITY

Ocean View Development Company (Pvt) Ltd is a leading real estate and property development company in Sri Lanka, driven by a vision "To be on the top of excellence in the property development sector." With a strong focus on quality, innovation, and customer satisfaction, OVDC specializes in the development of individual homes and condominiums that meet modern urban needs. We are committed to delivering spacious, well-designed properties with reliable maintenance services offered at affordable prices to enhance everyday living.

Our company is seeking qualified and motivated individuals to the following permanent position, subject to one year probationary period.

Manager (Legal)

Primary responsibilities

- Draft, review, and finalize all legal agreements related to apartment rentals, leases, and tenant management.
- Provide legal advice and guidance to management on matters related to property law, tenancy issues, contracts, and compliance requirements.
- Represent the company in court proceedings and liaise with external legal bodies when required.
- Ensure all company legal documents and processes comply with the laws and regulations of Sri Lanka.
- Handle legal aspects of client interactions, including dispute resolution and enforcement of legal provisions in agreements.
- Prepare legal reports, maintain accurate documentation, and ensure timely filing of legal records.
- Support other company divisions by offering legal clarification and reviewing documents relevant to their operations.
- Monitor changes in relevant laws and regulations and advise management accordingly.
- Coordinate with government authorities, regulatory bodies, and stakeholders regarding legal matters of the company.

Qualifications

01. Should be an Attorney-at-Law with an L.L.B and possess a valid Notary Public License to practice in English & Sinhala.
02. A minimum of one -year post qualifying experience in the relevant field to the post, after obtaining the above qualification.

Other Qualifications

01. Experience in legal representation in courts & dealing with clients .
02. Experience in the legal field, e.g. in a law office or legal aid capacity.
03. Ability to represent in court proceedings in Sri Lanka.
04. Familiarity with legal systems of Sri Lanka.

Remuneration

- Salary Scale - Rs. (63,000 + 09x848 + 10x1018 + 10x1221 = 93,022)

In addition,

Basic	- Rs. 63,000.00
Cost of living	- Rs. 17,800.00
Other allowance	- Rs.9,000.00

- **Monthly Gross Salary - Rs. 89,800/=**

* EPF contribution will be 10% by the employee; OVDC will contribute 15% and 3% for EPF and ETF respectively.

* Age should be not less than 25 years and not more than 45 years.

Application Details

Interested candidates meeting the qualifications should E-mail their applications / Resume to,

Email - ovdc123@sltnet.lk

Application Deadline: 22 December 2025.

(Applications submitted after the deadline will not be considered)

Conditions apply.

For inquires or further information contact,

Manager (HR), Tel - 011-2598317

Chairman /Managing Director,

Ocean View Development Company (Pvt) Ltd.

"Ocean Tower", 19th Floor, 25 1/2, Station Road, Colombo-04.