

BE PART OF OUR

GROWTH STORY

MANAGER LEGAL-BUSINESS OPERATIONS DEPARTMENT



You should ideally:

- be an Attorney at Law of the Supreme Court of Sri Lanka and a Notary Public with Notarial License to practice in Colombo district in English language
- possess a minimum of 5 years experience in Court Work and Notarial Practice out of which at least 2 years work experience in a Licensed Commercial Bank/ Financial Institution
- possess excellent communication skills in English and Sinhala Languages
- possess the capacity to handle volumes and work under pressure
- have effective negotiation and interpersonal skills with a professional outlook
- be service oriented
- be committed to maintaining the quality of work with zero defects

You will be mainly responsible for:

- attending to all matters related to examining and verifying property titles
- preparing and executing Mortgage Bonds and other related deeds pertaining to commercial lending
- drafting other required security documentation in relation to the Bank's lending activities
- providing legal advisory services to internal and external customers
- ensuring strict adherence to internal rules, regulations, and regulatory compliance requirements
- delivering friendly and cordial service while maintaining service quality

We are an equal opportunity employer, committed to promoting an inclusive and diverse environment. Recruitment to the Bank is based solely on merit and competency irrespective of other characteristics that make our employees unique. Any form of canvassing is discouraged. Correspondence will only be with the short-listed candidates.

Please apply via e-mail by sending an updated CV or a DFCC Bank application form which could be downloaded from our website to recruit@dfccbank.com with the position applied for mentioned in the subject line, within 7 days of this advertisement.

Chief Human Resource Officer
DFCC Bank PLC 73/5,
Galle Road, Colombo 03

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Fitch Ratings A (lka)
Licensed Commercial Bank supervised by CBSL