



SRI LANKA MEDICAL COUNCIL

VACANCY

Post of Internal Auditor on Contract Basis

The Sri Lanka Medical Council, established by the Medical Ordinance (Chapter 105) is the regulatory body for medical, dental, and other healthcare professionals in Sri Lanka.

The Sri Lanka Medical Council will entertain applications from suitably qualified persons for the post of **Internal Auditor** of the Sri Lanka Medical Council. **The selected candidate would be a full-time officer of the Sri Lanka Medical Council.**

This job would include;

- Implement the best audit and business practices in line with applicable internal audit statements.
- Analyze the organization's existing policies, processes and procedures including internal controls.
- Assess economy, efficiency, and effectiveness in how resources are used.
- Check whether SLMC comply with relevant laws, regulations, financial rules, guidelines and internal policies.
- Report any weaknesses with recommendations of best practices to overcome such weaknesses.
- Develop, implement and maintain internal audit policies and procedures in accordance with local and best international practices.
- Conduct ad-hoc investigations for identified or reported risks and recommend remedial measures.
- Oversee risk-based audits covering operational and financial processes.
- Ensure complete, accurate and timely audit information is reported.
- Overall supervision of planned annual audits and respond to all clarifications requested by the Auditor General and Audit Committee.
- Submission of relevant details for the preparation of Strategic Plan, Action Plan, Procurement Plan and Budget.
- Supervision of all activities of the Audit Unit.
- Any other tasks and activities assigned by the President, Registrar, Council and in TOR.

The ideal candidate would have:

1. A Bachelor's Degree with Honors in Accountancy/ Commerce from a recognized university in Sri Lanka and intermediate-level qualification in a professional accounting body such as ICASL, CIMA, ACCA or ACMA.
2. A minimum of 10 years of experience in the field of auditing in a state institution would be an advantage.
3. Computer Literacy and thorough knowledge of ERP systems.
4. Exceptional communication skills, both written and verbal, in English.
5. Ability to work independently and maintain confidentiality and professionalism at all times.
6. Good team spirit and impeccable work ethics.

Age — As per the conditions stipulated in the government circulars.

Salary — HM 1-1-2025 Rs. 140,640 (15x4,100) = Rs. 202,140/- + Government Approved Allowances

Method of Recruitment — The selection shall be made through a structured interview conducted by an interview board

Contract Period — The appointment shall be on a full-time Contract basis for a period of 01 year and based on the performance and the age of the candidate this position may be made permanent.

Application procedure:

Please forward your comprehensive resume along with the cover letter and mandatory one of referee's letter (**sent through the Head of Institution, if the applicant is employed in the state sector, with the assurance of releasing the officer, if selected**) to the address below reaching on or before 29th December 2025 of this advertisement. You are requested to mention the position applied for, on the top left corner of the envelope. Applications should be submitted by Registered Post or sent via email to the Registrar/SLMC.

Dr. H. D. B. Herath

Registrar,

Sri Lanka Medical Council,

31, Norris Canal Road, Colombo 10.

registrar@slmc.gov.lk

14.12.2025