

**Open Competitive Examination for the Recruitment of the Post of Tax Officer Class II of the
Department of Revenue of Uva Provincial Council Public Service - 2025**

Calling of applications from qualified candidates with permanent residence in Uva Province for the recruitment of 03 vacancies in the Post of Tax Officer Grade II in the Service Division of the Field/Office Employee category 2 of the Provincial Revenue Department of the Uva Provincial Council Public Service on an open basis up to **28th November 2025**.

1. General Recruitment Qualifications: -

- 1.1. The applicant must be a citizen of Sri Lanka by descent or registered.
- 1.2. The applicant must be a permanent resident of Uva Province for at least 03 years on the closing date of the calling of application and must prove his/her residency through the voter list or through the specific form issued by the Grama Niladhari.
- 1.3. All applicants must be of good behaviours and physical fitness and must be physically and mentally fit to perform the duties of the post and to perform duties in any area of the Uva Province.
- 1.4. Must be not less than 21 years of age and not more than 35 years of age as on the closing date for submission of applications.
- 1.5. In order to appear for the competitive examination for recruitment to the post, the candidate must have fulfilled all the qualifications mentioned in the advertisement in all respects.

2. Educational Qualifications:

- I. Possession of a degree from a university recognized by the University Grants Commission or from a degree-awarding institution recognized by the University Grants Commission.

OR

- II. Successfully completion of Certificate in Business Management Level II from the Institute of Chartered Accountants, or obtained a Diploma in Accountancy or Management from the Sri Lanka Institute Advanced Technical Education.

OR

- III. Working as a Judge in a High Court.

3. Salary Scale:

1st Step Rs. 58,660/= of the Salary Scale of MN-5-2025 that is, Rs. 58,660/- 10 x 1,190 - 11 x 1,360 - 15 x 1,670 - Rs. 110,570/- as per Public Administration Circular No.: 10/2025, and salary will be paid up to 2027.01.01 as per Annexure III of the above circular.

4. Recruitment Method:

Recruitment will be made on the basis of the results of a written examination conducted by the Commissioner General of Examinations or by the Uva Provincial Public Service Commission or by any other institution as determined by the Uva Provincial Council Public Service Commission. Based on the total marks of the candidates who have passed the written examination, the candidates who have obtained the highest marks will be selected for an interview on the basis of merit. The number of candidates to be selected for the interview will be determined by the Uva Provincial Council Public Service Commission from time to time.

This competitive examination will be conducted in Sinhala, Tamil and English medium. A candidate must appear for the entire examination in one language medium. No changes will be allowed to the language applied for the examination for any reason.

I. Syllabus for the written examination

This examination will include the following three question papers.

Subject	Maximum Marks	Time	Marks to qualify
Comprehension	100	1 Hour	40%
Aptitude	100	1 Hour	40%
General Knowledge	100	1 Hour	40%

- **Subject No 01 – Comprehension**

This question paper consists of two parts. Each part will be given equal marks.

I Part

Writing of Essay and Summary is included.

II Part

It consists of a number of texts designed to test the candidate's language comprehension. Based on these texts, candidates are required to express the meaning of the underlined words in a single sentence or write explanatory notes about them, or select the most appropriate statement from a set of alternatives, or select and indicate the correct answer from several answers to a given question.

- **Subject No 02 – Aptitude**

It is a multiple-choice question paper designed to measure candidates' logical reasoning, analytical skills, and ability to make accurate inferences.

- **Subject No 03 – General Knowledge**

The question paper is designed to assess knowledge of the entire context of Sri Lanka, including its geographical, political, economic, social and cultural context, current events of international importance, and scientific and technological developments.

II. Common Interview: The interview Board will be appointed by the Uva Provincial Council Public Service Commission and no marks will be given in the interview.

Objectives to be achieved; To check whether the physical fitness and to check whether the qualifications specified in the recruitment procedure for the post of Uva Provincial Tax Officer and the gazette notification published accordingly have been fulfilled.

Note: The number of candidates to be called for the interview will be determined by the Uva Provincial Council Public Service Commission, from time to time, based on the merit priority of the total marks obtained by the candidates who have passed the written examination and the number decided for recruitment.

5. Submission of Applications: -

- Candidates appearing for these examinations should access the online application portal via the web link <https://exams.psc.up.gov.lk/> and complete the online application for the examination on or before **28th November 2025**. After completing the application and submitting it to the system (**Submit**), the soft copy of the application should be downloaded (Go to **Application** in the menu). A printed copy of the downloaded application should be

obtained, the receipt of payment of the examination fee for the examination should also be affixed in the prescribed place, and the signature should be certified and should be sent to the **“Secretary, Uva Provincial Council Public Service Commission, No. 14/4, Peelipothagama Road, Pinarayi Vijayan, Badulla”** on or before **05th December 2025** by registered post. The envelope should be captioned as **“Open Basis Recruitment for the Post of Tax Officer Grade II of the Department of Revenue of Uva Province - 2025”** in the top left corner.

- II. Applications received after the closing date, incomplete applications and applications that do not meet the eligibility criteria as of the closing date will be rejected without further notice. No appeals will be entertained regarding late or lost applications.
- III. Applicants already serving in the Provincial Public Service or Central Government Public Service should submit their application through the Head of the Department.

6. Examination and Administration Fees: -

Examination fees and administrative expenses are Rs. 1250/-. This **amount should be credited to the revenue head 20.03.02.13 of the Chief Secretary of Uva Province** and the original copy of the receipt obtained in the name of the applicant should be sent by pasting in the prescribed place in the application form. It is mandatory to attach the original copy of the receipt to the application form and it is useful to keep a photocopy of the receipt for future use. Receipts, money orders or stamps obtained by paying money to institutions other than those obtained by paying money to a Divisional Secretariates of Uva Province will not be accepted and such applications will be rejected. The fee paid for the examination will not be refunded or transferred to another examination for any reason.

7. Downloading the Admission Card of the Examination:

Admission cards will be sent by email at least two weeks before the examination, and the email address must be correctly mentioned when applying for the examination. If the admission card is not received one week before the exam date, a request should be made to the Uva Provincial Public Service Commission, stating a certified photocopy of the application form, along with the certified copy of the payment receipt and a WhatsApp number for sending the admission card. In addition, the examination admission card will also be available for downloading through the link <https://exams.psc.up.gov.lk/admission/>.

8. Attestation of Applicant's Signature

8.1. Attestation of Signature of Applicants in Provincial Public Service / Central Government Public Service:

The applicant's signature should be attested on the application form and on the admission card of the examination. An applicant should have his signature attested by the Head of his Institution or an Officer authorized by him.

8.2. Attestation of Signatures of Applicants not in the Public Service: -

The applicant's signature on the application form should be attested by a Principal of a Government College / a Grama Niladhari of the Division / a Justice of the Peace / a Commissioner of Oaths / a Notary Public / a Superintending Authorized Officer of the Tri-Forces / an Officer holding a gazette post in the Police Service / an Officer of the Permanent Staff Grade holding a permanent post in the Government or Provincial Public Service.

9. The competitive examination is expected to be held in Badulla and Monaragala. The Uva Provincial Council Public Service Commission will decide on the town in which the examination should be held depending on the number of applicants.
10. On the day of the examination, the candidate must produce the National Identity Card issued by the Department of Registration of Persons, valid Passport or valid Driving License to the Officer in Charge of the Examination Center to prove the identity of the candidate. No other document other than these documents will be accepted.
11. Applicants should appear for the examination at the designated examination hall. Candidates are subjected to the rules and regulations laid down by the Uva Provincial Council Public Service Commission regarding the conduction of the examination and the release of the results. Violation of the said rules and regulations shall be subjected to a punishment imposed by the Uva Provincial Council Public Service Commission.

12. Providing false information: -

If it is discovered that any candidate is not eligible to appear for this examination, his/her candidature may be cancelled before, during or after the examination. Even after recruitment, if it is discovered that any information furnished by a candidate is false or that he/she has purposely provided false information or has deliberately suppressed accurate information, he/she may be dismissed from service.

13. The final decision on whether or not to make recruitments to these posts or to fill up part of the vacancies or the number of vacancies or any matter in this regard shall be the responsibility of the Uva Provincial Council Public Service Commission. Also, if there is any matter which is not provided in this notice, the Uva Provincial Council Public Service Commission will clarify/determine.
14. If there is any inconsistency between the language medium of this announcement published in the Sinhala, Tamil and English medium, in such a case, action will be taken as per the Sinhala medium notice.
15. More information on this can be obtained by calling the Uva Provincial Council Public Service Commission office on telephone numbers 0552222400, 0552231460 during office hours.

(L.A. Somarathna)
Secretary

Uva Provincial Council Public Service Commission

On 10th November 2025
Badulla.

at the Uva Provincial Council Public Service Commission Office.