



MINISTRY OF PORTS AND CIVIL AVIATION

PROJECT MANAGEMENT UNIT

BANDARANAIKE INTERNATIONAL AIRPORT DEVELOPMENT PROJECT
PHASE II STAGE 2

VACANCIES (CONTRACT BASIS)

The BIA Development Project is a landmark initiative aimed at transforming and expanding the Bandaranaike International Airport facilities to meet the growing demands of the aviation industry. Japan International Co-operation Agency (JICA) funds the Project which involves the construction of a cutting-edge new terminal building, equipped with state-of-the-art and modern facilities. This project encompasses not only the terminal but also the entire spectrum of associated works, including Mechanical, Electrical, and Plumbing (MEP), IT infrastructure, and Civil Engineering constructions with Japanese engineering consultancy

Applications are invited from qualified, dynamic citizens of Sri Lanka, to fill following positions in the PMU at Katunayake as per Management Services Circular No. 1/2019 of the Ministry of Finance

1. PROJECT DIRECTOR - 01 POST

Key Responsibilities:

Project Director is responsible for implementing the entire Project and to ensure effective project management including overall planning, design, coordination, implementation, overall coordination during construction supervision, testing, quality control, monitoring and reporting of all the activities of the project.

Required Qualifications and Experience:

A Bachelor's Degree in Civil Engineering, which is recognized by the UGC.

AND

Membership from a recognized Engineering Institution and valid Membership of Engineering Council of Sri Lanka.

WITH

At least 14 years' post qualifying experience in Managerial level with 07 year's in Senior Management level.

Preference will be given to those candidates who have extensive years of experience in Managing Civil Engineering projects and/or Multidisciplinary Engineering projects with Multinational environment (Specially Foreign Funded) and with experience in Contract Administration and Procurement Management.

Salary: Level PS 1 Rs. 200,000/- Plus government approved allowances

2. CIVIL ENGINEER - 02 Posts

Qualifications: (i or ii below)

- i. A Bachelor's Degree in the relevant field, which is recognized by the UGC.

OR

A qualification recognized by the UGC as an equivalent qualification to the degree in the relevant field.

OR

An Associate membership or a similar professional qualification obtained from a recognized professional institution in the relevant field.

WITH

At least 09 years post qualifying experience in the relevant field.

OR

- ii. An officer of the Government All Island Service Class III/ II or above or similar status in the relevant field.

WITH

At least 09 years post qualifying experience in Class III/II post.

Salary: Level PS 4 Rs. 155,000/- plus Government Approved allowances

3. CHIEF QUANTITY SURVEYOR - 01 Post

Qualifications:

- i. A Bachelor's Degree in Quantity Surveying which is recognized by UGC

WITH

- ii. An Associate membership of a reputed professional Chartered Institution in Quantity Surveying

WITH

At least 09 years of post-qualifying experience in the field of Quantity Surveying.

Salary : PS 4 - Rs.155,000/- plus Government Approved allowances

4. PROJECT SECRETARY - 01 Post

Qualifications: (i or ii below)

- i. Having passed the G.C.E. (O/L) Examination in six (06) subjects with three (03) credit passes including English and Sinhala/Tamil Languages.

WITH

A Secretarial course from a recognized institution or pursuing examinations leading to Chartered Secretary.

WITH

At least 06 years experience as a Secretary.

OR

- ii. A Chartered Secretary with at least 05 years experience as a Secretary.

Salary: Level PS 6 - Rs. 67,000/- plus Government Approved allowances

5. OFFICE ASSISTANT - 02 POSTS

Qualifications: (i & ii below)

- i. Should have passed GCE (O/L) Examination in six (06) subjects with credit passes for at least two subjects including Sinhala/ Tamil at not more than two sittings.
- ii. Computer literacy and Experience as an Office Assistant are added qualification.
- iii. Preference will be given to residents of Gampaha District.

Salary : As per the Management Service Circular No. 01/2019 of Ministry of Finance dated 05.03.2019

6. DRIVER - 03 POSTS

Qualifications: (i & ii below)

- i. Should have passed the General Certificate of Education (Ordinary Level) examination in six subjects in not more than two (02) sittings with at least two credit passes, including Sinhala/ Tamil language.

Vocational Qualifications:

- ii. Should have a valid driving license, issued by the Commissioner General of Motor Traffic, regarding driving of private / Hiring vehicles and station wagons with tare weight less than 24 cwt (should have obtained valid driving license of minimum of C or C1 Class or B Class, as per the new driving license scheme, before three (03) years of the date of recruitment).

Experience:

Should have three (03) years experience as a Driver (Should submit documentary certificates for the proof of experience)

Physical qualifications/ Eligibility

- i. Should be of minimum height of 05 feet (05'-0")
- ii. Should be in good physical condition to serve in the day and night and should have good vision and it should be proven by a formal certificate issued by a Govt. Medical Officer
- iii. Preference will be given to residents of Gampaha District.
- iv. A trade test will be conducted for the selection of candidates.

Salary : As per Management Service Circular No. 01/2019 of Ministry of Finance dated 05.03.2019

Age :

Should not be above 64 years on the closing date of applications for the **posts No. 1, 2 & 3**

Should not be above 45 years on the closing date of applications for the **posts No. 4, 5 & 6**

General Conditions:

Employee will have to contribute 8% of the salary to EPF (Employees' Provident Fund) and Employer will contribute 12% of the salary to EPF (Employees Provident Fund) and 3% to the ETF (Employee's Trust Fund).

Terms of Employment:

Project Staff shall be recruited on Contract basis for a period of one year and renewable annually subject to satisfactory performance and Project requirements.

Place of Employment will be:

**Bandaranaike International Airport Development
Project Phase II Stage 2
Project Management Unit.
Minuwangoda Road,
Naikanda, Katunayake.**

Applications:

Applications giving Curriculum Vitae together with educational, professional qualifications and experience with contact details of two non-related referees should be sent under registered post to **Secretary, Ministry of Ports & Civil Aviation, Level 25, West Tower, World Trade Center, Colombo 01**, on or before **17th November 2025**, indicating the post applied for on the top left-hand corner of the envelope. **Copies of certificates to be attached to the application.**

Applicants who are in government/semi government sector should forward their applications through Heads of Departments.

Short listed applicants based on qualifications and experience will be called for an interview.

**SECRETARY
MINISTRY OF PORTS AND CIVIL AVIATION
LEVEL 25, WEST TOWER WORLD TRADE CENTER
COLOMBO 01.**