

Request Expression of Interest (REOI)

Inclusive Connectivity Development Project (ICDP) – Component II

“Organizing and Empowering Dairy Farmers to Enhance Their Productivity and Improve the Dairy Value Chain”

The Ministry of Agriculture, Livestock, Lands & Irrigation, with financial supports from the World Bank is implementing the Project of Organizing and Empowering Dairy Farmers to Enhance Their Productivity and Improve the Dairy Value Chain in Sir Lanka. The Project is being implemented in 12 districts: Gampaha, Kandy, Matale, Nuwara Eliya, Kurunegala, Puttalam, Ampara, Badulla, Galle, Hambantota, Anuradhapura, and Polonnaruwa.

1. Project Development Specialist

Reference No. LK-RDA-499273-CS-INDV

Assignment Title: The hiring of individual consultancy as a project Development specialist to assist MOALLI in managing the implementing sub projects under component II (Agriculture and livestock Sector)

Scope of work

- Support the Executive Project Management Specialist to prepare an “Operational Manual” (OM).
- Assist MOALLI and relevant IA staff to identify viable project concepts with a potential for timely implementation under the Component 2 of the project.
- Review, evaluate and rearrange sub project proposals presented by IA staff based on the Project Development Objective (PDO) in collaboration with the officers in implementing organizations under Ministry of Agriculture, Livestock, Lands & Irrigation according to guidelines given by the National Planning Department and Project Appraisal Document.
- Prepare guidelines for the implementation of project related activities.
- Compile overall action plan with KPIs and progress reports.
- Develop TORs for project staff positions identified for implementation approved projects.
- Provide overall technical guidance on implementation arrangements of the projects to the technical teams of agricultural and livestock sector officers.
- Liaise with all relevant government departments, organizations and research institutions and PMU (ICDP) to ensure smooth implementation and coordination of sub projects’ activities.
- Co-ordinate organizational and technical aspects for the implementing organization by providing backstopping support to the livestock and other relevant officers.

- Conduct field visits to identify project areas/ locations as a part of project development process.
- Ensure gathering and analysis of reliable data and information necessary for monitoring and evaluation (M&E) of the project activities and providing guidance to relevant implementing agency staffs on M&E.
- Establish grievance address mechanism and work on addressing grievance.
- Visit project locations and conduct project progress review meetings monthly and quarterly basis.
- Gather and analyze required data and information for monitoring the progress of sub projects based on KPIs developed and preparing overall project progress reports monthly, quarterly and annual basis and forward to Additional Secretary (Livestock Development), MOALLI and PMU (ICDP).
- Assist in further development and post evaluation of the sub-projects during completion stage of the projects.
- Other duties relevant to ICDP – Component II assigned by Additional Secretary (Livestock Development).

Qualifications / Experience Required

- A Successfully completed a Master's Degree/PhD in Agriculture, Livestock, Management or a related subject.
- A minimum of seven years at a senior level in a relevant public sector, private sector or NGO, with proven skills in the management of projects and coordination of agriculture initiatives and programs in agriculture and livestock sectors.
- Awareness on crosscutting issues of gender, youth, and poverty and environmental and social safeguards (ESS).
- Sound general understanding on fiduciary and administrative procedures of the government.
- Engagement in project proposal development, preparation of implementation manuals, and progress reporting.
- Computer literacy.
- Strong inter-personal skills.
- Strong analytical skills.

Salary Scale

- Salary can be negotiable, matched to the market rates.

Languages

- Excellent verbal communication skills in English and Sinhala and preferably Tamil.

Age Limit

- Any person should not exceed the age 65 years shall be considered for recruitment in this project.

Location

- Project Implementation Unit (PIU) is in Battaramulla. Traveling to project locations is involved frequently.

Duration of Service

- Initially, the contract will be assigned for a period of one year.

Applications should be forwarded in a written form to the e-mail address below by no later than on 16th November 2025.

E-mail: icdp2024livestock@gmail.com

**Project Director / Deputy Project Director
Inclusive Connectivity Development Project (ICDP) – Component II
Ministry of Agriculture, Livestock, Land and Irrigation
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