

Open competitive recruitment for the post of Probation Officer Class II of the Department of Probation and Childcare of Uva Provincial Council Public Service - 2025

1. Calling of applications until 28th November 2025 from the applicants residing permanently within the Uva Province with the following qualifications to be recruited for the 50% of the 02 vacant posts of Probation Officer Class II of the Department of Probation and Childcare of Uva Provincial Council Public Service.
2. **General Recruitment Qualifications: -**
 - 2.1. The applicant must be a citizen of Sri Lanka by descent or registered.
 - 2.2. Must be of good behaviors and in good physical condition.
 - 2.3. The applicant must be a resident of Uva Province with a continuous permanent residence of 03 years.
 - 2.4. Must be not less than 21 years of age and not more than 35 years of age as on the closing date for submission of applications. The upper age limit does not apply to the officers of the Uva Provincial Government Service.
3. **Educational Qualifications:**
 - 3.1. Possession of a Special Degree in any of the subjects of Psychology, Criminology, Law, Sociology, etc. from a university recognized by the University Grants Commission.

OR

 - 3.2. Possession of a General Degree with a Grade in any of the subjects of Psychology, Criminology, Law, Sociology, etc.
4. **Conditions of the Service: -**
 - 4.1. This position is permanent. The pension scheme of the position is subject to future policy decisions taken by the government.
 - 4.2. These applicants will be recruited to the post of Probation Officer Grade II of the Department of Probation and Childcare of Uva Provincial Public Service, and the salary scale Rs. 58,660 – 10 x 1190 – 11 x 1360 – 15 x 1670 – 110,570/- of MN 5-2025 as per the Public Administration Circular No. 10/2025 will be paid for the post of Probation Officer Grade II of Department of the Probation and Childcare of Uva Provincial Public Service. Salaries will be paid up to 2027.01.01 as per Schedule III of the above circular.
 - 4.3. Subjected to the general conditions of government appointments, the conditions laid down in the Recruitment Procedure that is approved by the Hon. Governor of Uva Province on 04.06.2014 for the Post of Probation Officer Class II in the Department of Probation and Childcare of Uva Provincial Council Public Service, and any amendments made or made hereafter to that procedure.
5. **Recruitment Method: -**
 - 5.1. A written examination will be conducted by the Uva Provincial Public Service Commission for the candidates who have submitted applications with all the qualifications mentioned in this notice. Candidates who pass the written examination will be called for a qualification verification interview based on the priority of the marks obtained and recruitment will be made for the available vacancies after verifying the qualifications. Recruitment will be made

in accordance with the circulars, orders and procedures issued by the Government in accordance with Public Administration Circular No. 15/90 and Government policies.

6. Submission of Applications: -

- 6.1. Candidates appearing for these examinations should access the online application portal via the web link **<https://exams.psc.up.gov.lk/>** and complete the online application for the examination on or before 11.59 PM on 28th November 2025. After completing the application and submitting it to the system (**Submit**), the soft copy of the application should be downloaded (Go to **Application** in the menu). A printed copy of the downloaded application should be obtained, the receipt of payment of the examination fee for the examination should also be affixed in the prescribed place, and the signature should be certified and should be sent to the **“Secretary, Uva Provincial Council Public Service Commission, No. 14/4, Peelipothagama Road, Pinarava, Badulla”** on or before 05th December 2025 by registered post. The envelope should be captioned as **“Open Recruitment for Probation Officer Grade II of the Department of Probation and Childcare of Uva Province - 2025”** in the top left corner.
- 6.2. Applicants already serving in the Provincial Public Service or Central Government Public Service should submit their application through the Head of the Department.
- 6.3. Also, no changes will be allowed to any information entered through the online system. Therefore, it is important to check the information carefully before submitting it to the Uva Provincial Council Public Service Commission. All applications that are not properly completed and contain incomplete or incorrect information will be rejected without any notice. It will be useful for applicants to keep a photocopy of the application form and the receipt of payment.

Note: Online applications portal will be opened at 9.00 AM on 10th November 2025 and will be closed at 11.59 PM on 28th November 2025

7. Attestation of Applicant's Signature

7.1. Attestation of Signature of Applicants in Provincial Public Service / Central Government Public Service:

The applicant's signature should be attested on the application form and on the admission card of the examination. An applicant should have his signature attested by the Head of his institution or an officer authorized by him.

7.2. Attestation of signatures of applicants not in the public service: -

The applicant's signature on the application form should be attested by a Principal of a Government College / a Grama Niladhari of the Division / a Justice of the Peace / a Commissioner of Oaths / a Notary Public / a Superintending Authorized Officer of the Tri-Forces / an Officer holding a gazette post in the Police Service / an Officer of the Permanent Staff Grade holding a permanent post in the Government or Provincial Public Service.

8. Examination and Administration Fees: -

Examination fees and administrative expenses are Rs. 1250/-. This amount should be credited to the revenue head 20.03.02.13 of the Chief Secretary of Uva Province and the original copy of the receipt obtained in the name of the applicant should be sent by pasting in the prescribed place in the application form. It is mandatory to attach the original copy of the receipt to the application form and it is useful to keep a photocopy of the receipt for future use. Receipts, money orders or

stamps obtained by paying money to institutions other than those obtained by paying money to a Divisional Secretariates of Uva Province will not be accepted and such applications will be rejected. The fee paid for the examination will not be refunded or transferred to another examination for any reason.

9. Examination Procedure and Syllabus of the Competitive Examination.

- 9.1. On the premise that only those who meet the qualifications mentioned in the recruitment notice have applied, the Uva Provincial Council Public Service Commission will issue examination admission cards to the applicants who have submitted their duly completed applications along with the relevant receipt of the prescribed examination fee on or before the last date of accepting of applications. Only if the number of formal applications, which meet all the qualifications mentioned in this notice, submitted by the last date of accepting of applications is more than the number of vacancies, such applicants will be placed for an open competitive examination without verification of certificates.
- 9.2. Admission cards will be sent by email at least two weeks before the examination, and the email address must be correctly mentioned when applying for the examination. If the admission card is not received one week before the exam date, a request should be made to the Uva Provincial Public Service Commission, stating a certified photocopy of the application form, along with the certified copy of the payment receipt and a WhatsApp number for sending the admission card. In addition, the examination admission card will also be available for downloading through the link **<https://exams.psc.up.gov.lk/admission/>**. Accordingly, the admission card should be downloaded from the website, and after downloading the admission card from the website, carefully check whether if there are any amendments to be made and if so, the applicant should correctly indicate the manner in which the amendment should be made in the relevant column and affix his signature. Issuance of an admission card for the competitive examination will not be considered as an acknowledgement that the applicant has fulfilled the qualifications for this post.
- 9.3. The competitive examination is expected to be held in Badulla and Monaragala. The Uva Provincial Council Public Service Commission will decide on the town in which the examination should be held depending on the number of applicants.
- 9.4. Applicants should appear for the examination at the designated examination hall. Candidates are subjected to the rules and regulations laid down by the Uva Provincial Council Public Service Commission regarding the conduction of the examination and the release of the results. Violation of the said rules and regulations shall be subjected to a punishment imposed by the Uva Provincial Council Public Service Commission.
- 9.5. On the day of the examination, the candidate must produce the National Identity Card issued by the Department of Registration of Persons, valid Passport or valid Driving License to the Officer in Charge of the Examination Center to prove the identity of the candidate. No other document other than these documents will be accepted.
- 9.6. Issuance of an admission card to appear for the competitive examination shall not be deemed to be an admission that the candidate has fulfilled the qualifications for the relevant post. If it is found during the interview that the candidate has not fulfilled the necessary qualifications, the candidate will be considered ineligible for the appointment.

9.7. This competitive examination will be conducted in Sinhala, Tamil and English medium. A candidate must appear for the entire examination in one language medium. Change of language medium will not be allowed after submission of applications.

10. The written examination will consist of 02 papers as follows. Each candidate must appear for both (02) papers. The passing score is 40%.

Name of the question paper	Syllabus	Time	Maximum score	Passing score
General Knowledge	This question paper includes questions about child abuse, violence, and international laws related to children.	01 hour	100	40%
Intelligence Test	Contains short and multiple-choice questions that measure language skills, mathematical skills, and reasoning ability	02 hours	100	40%

11. Providing false information: -

If it is discovered that any candidate is not eligible to appear for this examination, his/her candidature may be cancelled before, during or after the examination. Even after recruitment, if it is discovered that any information furnished by a candidate is false or that he/she has purposely provided false information or has deliberately suppressed accurate information, he/she may be dismissed from service.

10. The final decision on whether or not to make recruitments to these posts or to fill up part of the vacancies or the number of vacancies or any matter in this regard shall be the responsibility of the Uva Provincial Council Public Service Commission. Also, if there is any matter which is not provided in this notice, the Uva Provincial Council Public Service Commission will clarify/determine on the advice of the Hon. Governor of Uva Province.
11. If there is any inconsistency between the language medium of this announcement published in the Sinhala, Tamil and English medium, in such a case, action will be taken as per the Sinhala medium notice.
12. More information on this can be obtained by calling the Uva Provincial Council Public Service Commission office on telephone numbers 0552222400, 0552231460 during office hours.

(L.A.Somarathna)
Secretary

Uva Provincial Council Public Service Commission

On 2025.11. ,
Badulla.
at the Uva Provincial Council Public Service Commission Office.