



JOIN THE APEX BODY OF ENGINEERS IN SRI LANKA! THE INSTITUTION OF ENGINEERS, SRI LANKA (IESL)

The Institution of Engineers, Sri Lanka (IESL), the premier professional body for Engineers in Sri Lanka, is inviting a dynamic and dedicated professional to be part of our journey of service and leadership for Members.

Position: Manager (Membership)

Be at the heart of IESL's mission, driving membership engagement, growth, and service excellence across all grades of our vibrant community.

Key Responsibilities

- Administer all membership-related functions efficiently.
- Enhance member engagement, satisfaction, and communication.
- Support strategic initiatives to expand and strengthen IESL's membership base.
- Preparation of minutes, statistical reports and Management Information System (MIS) related tasks.
- Coordinating with universities and higher education institutions.
- Overlooking examinations conducted by the Membership division

Qualifications & Experience

- A Bachelor's Degree in Engineering, Science, Commerce, or Management from a recognized university.
- Minimum 10 years' experience, including 5 years in a reputed organization.
- Prior experience in managing membership operations in a professional body will be an added advantage.
- Age: preferably 35–55 years.

Required Skills

- Good written and spoken English.
- Good administrative and interpersonal abilities.
- Good computer literacy (MS Office proficiency essential).

What We Offer

- Competitive benefits package, including transportation allowance, medical coverage, and all statutory entitlements applicable to the role
- One-year renewable contract based on performance
- The opportunity to serve the leading engineering community in Sri Lanka

How to Apply

Send your application letter, CV, and copies of certificates, along with contact details of two non-related referees, on or before 08 December 2025

Email (Preferred):

opr.mgr@iesl.lk (cc: es@iesl.lk)
Subject: *Application for
Manager (Membership)*

By Post:

Chief Executive Officer / Executive Secretary

The Institution of Engineers, Sri Lanka
120/15, Wijerama Mawatha, Colombo 7
(Mark the envelope with
"Manager (Membership)")

Only shortlisted applicants will be contacted.

IESL reserves the right to decide on all matters pertaining to recruitment.

THE INSTITUTION OF ENGINEERS, SRI LANKA (IESL)

Inspiring Excellence. Empowering Engineers.