



Public Service Mutual Provident Association

Applications are called from qualified candidates for the following positions in this association, which has been formed with membership of Government Servants and established under Public Service Provident Fund Association Act No. 5 of 1891.

Management Assistant III Position

Educational Qualifications :

Having passed the General Certificate of Education (Ordinary Level) examination in 6 subjects in one sitting with credit passes for Sinhala / Tamil / English language, Mathematics and two other subjects and having passed the GCE Advanced Level Examination in three subjects at one sitting and obtained a certificate of passing a course in computer Word Processing (MS Office) recognized by the Tertiary and Vocational Education Commission.

Age Limit : Should be between 18 and 30 years of age.

Salary Scale : Rs. 46,220.00-10 × 540-7 × 630-4 × 890-20 × 1,190 = 83,390/- (Basic salary Rs.40,403 as at 01.01. 2025) (Bonus and other allowances approved by the Association)

* Knowledge of English language and Accountancy would be an added advantage.

Applicants should submit their completed applications to the **Joint Secretary and Treasurer, Public Service Mutual Provident Association, No. 155/5, Castle Street, Colombo - 08**, by registered post before **2.00 p.m. on 28.11.2025** and the post "**Management Assistant - III**" should be mentioned at the top left corner of the envelope.

Photocopies of the application and relevant certificates about qualifications along with originals of them should be submitted at the interview.

N.J. W.Y. Nanayakkara,
Joint Secretary and Treasurer,
Public Service Mutual Provident Association,
No. 155/5, Castle Street, Colombo 8.

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011-2665226/011-2665229

16.11.2025.