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நலன்புரி நன்மைகள் சபை
WELFARE BENEFITS BOARD



Ministry of Finance, Planning and Economic Development
VACANCIES

Applications are invited from suitably qualified and experienced citizens of Sri Lanka for the following vacancies in the Welfare Benefits Board established under the Ministry of Finance, Planning and Economic Development. **Please note that cadre positions will be filled only at the Colombo Head Office, except for the position of Development Officer, which will be filled on a district-wise basis.**

No	Position	No. of vacancies	Qualifications
01	Deputy Commissioner of Welfare Benefits (Finance Management) MM-1-3	02	<u>Qualification & Experience</u> <u>External Candidates (1 or 2 Below)</u> 1. A Degree in Accountancy, Finance Management, Commerce, Business Studies, or any other degree relevant to the subject area of the post which is recognized by the University Grant Commission AND A minimum of four years post qualifying experience in the relevant field to the Post, after obtaining the first degree. OR 2. Having passed the Intermediate Examination of a recognized professional Chartered Institute, of which the subject area is relevant to the post and a minimum four (04) year post qualifying experience in the relevant field to the post. <u>Internal Candidates (1 or 2 below)</u> 1. Having obtained the qualifications required by the external candidates above. OR 2. Completion of minimum three (03) years satisfactory service in a post in the MM1-1 Category, in the subject area relevant to the post. Salary Scale:- 96,650 - 10 x 2,480 - 15 x 3,450 – 173,200 (MM 1-3) Basic Salary Step:- Rs. 75,143/- (As per Schedule 11 of DMS Circular No. 01/2025) (Approved government Allowances + Communication facilities according to the Treasury Circulars)
02	Assistant Commissioner of Welfare (Development & Research) MM-1-1	01	<u>Qualification & Experience</u> <u>External Candidates (1 or 2 below)</u> 1. A degree in Economic/Statistics/Finance/Public Administration/ Business Administration or any other degree relevant to the subject area of the post which is recognized by the University Grant Commission. AND

			A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree. <u>Internal Candidates</u> 1. Having obtained the qualifications required by the external candidates above. Salary Scale:- . 91,690 - 10 x 2,480 - 15 x 3,450 - 168,240 (MM 1-1) Basic Salary Step:- Rs. 71,730/- (As per Schedule 11 of DMS Circular No. 01/2025) (Approved government Allowances + Communication facilities according to the Treasury Circulars)
03	Assistant Commissioner of Welfare (Payment & Reconciliation) MM-1-1	01	<u>External Candidates (1 or 2 Below)</u> 1. A degree in Accountancy, Finance, Finance Management, Business Management or any other degree relevant to the subject area of the post which is recognized by the University Grant Commission AND A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree. 2. Having passed the Intermediate Examination of a recognized professional Chartered Institute, of which the subject area is relevant to the post and a minimum one year post qualifying experience in the relevant field to the post. <u>Internal Candidates</u> 1. Having obtained the qualifications required by the external candidates above. Salary Scale:- . 91,690 - 10 x 2,480 - 15 x 3,450 - 168,240 (MM 1-1) Basic Salary Step:- Rs. 71,730/- (As per Schedule 11 of DMS Circular No. 01/2025) (Approved government Allowances + Communication facilities according to the Treasury Circulars)
04	Software Developer JM 1-2	01	<u>Qualification & Experience</u> <u>External Candidates (1 or 2 or 3 or 4 Below)</u> 1. A Degree in Computer Science / Information and Communication Technology / Software Engineering which is recognized by the University Grant Commission of Sri Lanka OR 2. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7 (NVQ 7) in a relevant field, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission OR 3. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6 (NVQ 6) in a relevant field, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission AND

			At least five (05) years post qualifying experience in a relevant field in Public Service, a Corporation, Board or a reputed Statutory Institution. OR 4. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5 (NVQ 5) in a relevant field, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission AND At least ten (10) years post qualifying experience in a relevant field in Public Service, a Corporation, Board or a reputed Statutory Institution. <u>Internal Candidates (1 or 2 or 3 or 4 Below)</u> 1. Having obtained the qualifications required by the external candidates above Salary Scale:- . 74,010 - 10 x 1,360 - 18 x 2,040 – 124,330 (JM 1-2) Basic Salary Step:- Rs. 59,552/- (As per Schedule 11 of DMS Circular No. 01/2025) (Approved government Allowances)
05	Development Officer MA-3	66 Head Office – 16 District wise – 50 (each District 02)	<u>Qualification & Experience</u> 1. A Bachelor's Degree with appropriate subject combinations which is recognized by the University Grant Commission of Sri Lanka. Salary Scale:- Rs. 53,940 - 10 x 800 - 11 x 1,190 - 10 x 1,320 - 5 x 1,350 - 94,980 (MA-3) Basic Salary Step:- Rs. 45,722/-(As per Schedule 11 of DMS Circular No. 01/2025) (Approved government Allowances)
06	Help Desk Operator MA 1-2	03 Sinhala – 2 Tamil - 1	<u>Qualification & Experience</u> <u>External Candidates</u> 1. Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four (04) subjects including • Sinhala / Tamil • English Language • Mathematics AND Having passed three (03) subjects (other than the General paper) at the G.C.E. (A/L) examination. <u>Internal Candidates</u> Employees of the categories of Primary Level-Skilled and Primary Level-Unskilled who possess the following qualifications are eligible to apply. Educational: Having passed the G.C.E. (O/L) examination in six subjects with credit passes for four subjects including • Sinhala/ Tamil • English language • Mathematics

Other:

Having completed a minimum of five (05) years satisfactory service in a permanent post under the above employee category.

Note: -

Any period of service prior to been appointed to a permanent post or any period of service to be completed under training as a prerequisite for appointment on permanent basis to any post should not be counted within the five years of service required for qualification as stated above. Any period of service on casual/ temporary basis too should not be counted for this purpose.

Salary Scale: - Rs. 46,220 - 10 x 540 - 7 x 630 - 12 x 1,080 - 12 x 1,280 - 84,350 (MA 1-2)

Basic Salary Step: - Rs. 40,403/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances)

Age limits:**Deputy Commissioner of Welfare, Assistant Commissioners of Welfare and Software Developer -**

Age Should be not less than 22 years and not more than 45 years. The upper age limit will not apply to internal candidates.

Development Officers, Help Desk Operator –

Age should be not less than 18 years and not more than 45 years. The upper age limit will not apply to internal candidates.

General Conditions: -

- ❖ 8% of the salary has to be contributed to the Employees' Provident Fund and the Welfare Benefits Board will pay 12% as government contribution. Further, a contribution of 3% to the Employees' Provident Fund is paid by the Welfare Benefits Board.
- ❖ Appointments will be made purely in the order of merit at the interview.
- ❖ These positions are permanent. The posts are subject to a probationary period of 03 years before being made permanent.

Monthly Remuneration:

- ❖ MM 1-3 - 2025 Rs. [96,650 - 10 x 2,480 - 15 x 3,450 – 173,200] + Government approved allowances,
- ❖ MM 1-1-2025 Rs. [91,690 – 10 x 2,480 - 15 x 3,450 – 168,240] + Government approved allowances,
- ❖ JM 1-2 - 2025 Rs. [74,010 - 10 x 1,360 - 18 x 2,040 – 124,330] + Government approved allowances,
- ❖ MA 3 - 2025 Rs. [53,940 - 10 x 800 - 11 x 1,190, 10 x 1,320, 5 x 1,350 – 94,980] + Government approved allowances
- ❖ MA 1-2-2025 [Rs. 46,220 - 10 x 540 - 7 x 630 - 12 x 1,080 - 12 x 1,280 - Rs. 84,350/-] + government approved allowances 8% of the salary has to be contributed to the Employees' Provident Fund and the Welfare Benefits Board will pay 12% as government contribution. Further, a contribution of 3% to the Employees' Provident Fund is paid by the Welfare Benefits Board.

- ❖ Application form can be downloaded from following web sites:
- ❖ <http://www.treasury.gov.lk/web/ministry-of-finance/vacancies>
- ❖ <https://www.wbb.gov.lk/web/si/jobs>
- ❖ The post applied for should be written on the top left-hand corner of the envelope which contains the application should be sent to the **Commissioner, Welfare Benefits Board, J.R. Jayewardene Center, No 191, Dharmapala Mawatha, Colombo 07.** by **registered Post on or before2025.11.28.....**
- ❖ Applicants from public / corporate sector organizations should channel their applications through the respective Heads of organizations. Late applications, incomplete or applications received after closing date will be rejected.
- ❖ If an applicant is applying for more than one post, applications should be submitted in separate envelopes along with copies of certificates for each post.
- ❖ Chairman of the Welfare Benefits Board will reserve all rights of this advertisement with respect to cancelation of the advertisement, modification, alteration or shortlisting candidates. After short-listing the received applications for each position, the management of the Board will decide whether to conduct a written examination or/with a structured interview for recruitment.

Commissioner

Welfare Benefits Board

Ministry of Finance, Planning and Economic Development.