



University College of Batangala
University of Vocational Technology
(Ministry of Education, Higher Education and Vocational Education)

VACANCIES

Applications are invited from suitably qualified citizens of Sri Lanka to serve at the University College of Batangala in the following Posts till 16th December 2025

Assistant Bursar Grade II

Qualifications:

External

1. Pass in the Final II examination of the Institute of Chartered Accountants of Sri Lanka or its equivalent.

OR

2. (a)

- (i) Should possess a special degree in Accounting from a recognized University /Higher Educational Institution.

OR

- (ii) Should possess a degree from a recognized University /HEI with a pass in the Intermediate level Examination of the Institute of Chartered Accountants of Sri Lanka.

OR

- (iii) Should possess a Higher National Diploma in Accounting (HNDA) of Sri Lanka Institute of Advanced Technological Education (SLIATE) or its predecessor.

AND

- (b) Two (02) years of experience in Accounting /Auditing in a Government/State corporation or reputed private sector organization.

Internal

3. An employee who possesses a degree with Accounting as a subject from a recognized University /Higher Educational Institution and is confirmed in the present post of the University.

OR

4. Employee who have completed minimum of five (5) years of satisfactory service in the Finance /auditing field in Grade II of the Management Assistant category (U-MN-I).

Post	Assistant Bursar Grade II
Selection Procedure	Written Competitive Examination and /or a Structured Interview
Salary Scale	U-EX 1 - 2025 Rs. 85,305 - 3*2020 - 21*2400 – 141,765 p.m (up to 01.01.2027) • Basic salary for the Assistant Bursar Grade II position as of 2026.01.01, is Rs. 76,667p.m • Allowances: Cost of Living Allowance, and other allowances applicable for the post are also included
Nature of Appointment	This appointment is permanent with entitlement to Employees' Provident Fund and Employees' Trust Fund
Age Limit	Age should be not less than 22 years and not more than 45 years.

Eligibility

- (i) Should be a citizen of Sri Lanka.
- (ii) Should be physically and mentally fit to the discharge the duties of the post well.
- (iii) Should be of excellent moral character.

Other Conditions

- These appointments are permanent with entitlement to Employees' Provident Fund and Employees' Trust Fund
- Application could be downloaded from **www.ucbatangala.lk**
- Dully filled applications along with photo copies of academic and professional qualifications should be sent to the following address by registered post on or before **16th December 2025**
- Applicants presently employed in Higher Educational Institutions, Goverment Departments and Goverment Corporations should apply through the Heads of their Institutions.
- The desired post applied, should indicate clearly on the top left-hand corner of the envelope.
- All incomplete applications will be rejected.

**Director,
University College of Batangala,
Panawala,
Eheliyagoda.**

Tel: 036 2235572