

## **Ceylon Petroleum Corporation**

### **Recruitment of Refueling In Charge on Contract Basis for the CPC Projects & Operational Expansions**

Applications are invited from citizen of Sri Lanka to be considered for the undermentioned Post.

|                          |   |                                                                            |
|--------------------------|---|----------------------------------------------------------------------------|
| <b>Service condition</b> | - | Contract Basis for 01 Year                                                 |
| <b>Number of Vacancy</b> | - | 10                                                                         |
| <b>Age Limit</b>         | - | Should not be more than 35 years of age as at closing date of applications |
| <b>Salary</b>            | - | Rs. 107,990.00 + Cost of Living Rs.10,000 + Rs. 5250                       |

#### **Required Qualifications for the above posts**

Should have passed three (03) subjects at the G.C.E (A/L) examination (except General Test) in the Science or Maths Stream.

AND

Applicants must possess a valid heavy vehicle Driving License and pass the driving test conducted by CPC.

#### **Job Description**

1. Supervise and manage all fuel handling and refueling operations at terminals or aviation sites.
2. Coordinate refueling schedules with dispatchers, operators, or airport authorities.
3. Ensure fuel quality and volume checks are conducted as per SOPs.
4. Maintain documentation including refueling logs, reconciliation reports, and delivery notes.
5. Enforce safety standards in handling flammable fuels and operating vehicles.
6. Conduct inspections of refueling equipment and request timely servicing.
7. Train and manage refueling operators on operational protocols.
8. Liaise with clients or airline reps to address operational concerns.
9. Any other relevant jobs assigned by the Management.

## **Fringe Benefits**

The Project will contribute 12% of the salary towards the EPF whilst the employee will have to contribute 08%. The Corporation will also contribute 03% of the salary towards the ETF.

Note :- This contractual appointment will not entitle or legally bind any permanent appointment in the Corporation.

## **How to Apply**

Application using the prescribed form should be forwarded with names and addresses and contact details of two non – related referees. Certified copies of all Educational certificates should be enclosed along with the application. Application form could be down loaded from the careers tab in the official website of the Ceylon Petroleum Corporation [www.ceypetco.gov.lk](http://www.ceypetco.gov.lk)

Also the applicants could fill an online form and should upload the scan copies of the certificates.

**A Copy of the Heavy Vehicle Driving License should be attached to the application.**

**Applications from employees in Government Departments and Statutory Bodies should be forwarded through their Heads of Institutions who should certify whether the applicant could be released to take up appointment, if selected.**

*The post applied for should be written on the top left hand corner of the envelope which contains the application should be sent to the following address by requested post on or before 10.11.2025*

**The application not complying the above requirements will be rejected.**

**Managing Director  
Ceylon Petroleum Corporation  
No. 609, Dr. Danister De Silva Mawatha  
Colombo 09**

27.10.2025

Mahi/ FN