



Ministry of Education, Higher Education and
Vocational Education
Skills Development Fund Limited



VACANCY

Applications are invited from citizens of Sri Lanka who have fulfilled the qualifications for filling the following vacancy at Skills Development Fund Limited functioning under the Ministry of Education, Higher Education and Vocational Education.

Service Category: Senior Manager (HM 1-1) Post: General Manager No. of Vacancies : 01

External Applicants

(a) Educational Qualifications

Should have obtained a degree in Commerce / Economics / Business Administration / Management from a university recognized by the University Grants Commission along with a Postgraduate degree or Associate Membership of a reputed Professional Institute

And

(b) Experience

Should have at least 15 years experience in management level post in a Government Corporation, Statutory Board or reputed private sector institution after obtaining the degree qualification

Internal Applicants

Should have completed a satisfactory service period of at least five (05) years in the relevant subject field in Grade I of "Management" Service.

Salary Code and Salary Scale:

HM 1-1 – 2025 - Rs. 140,640 – 15 x 4,100 – 202,140

(Please note that the salary will be paid as per Schedule II of Management Services Circular No. 01/2025)

Age Limit: Should be not less than 40 years and not more than 55 years. Maximum age limit will not be applicable to internal applicants.

Other:

Every applicant should be;

- I. A citizen of Sri Lanka
- II. Should be physically and mentally fit to discharge the duties entrusted to the post and to serve in any part of the island.
- III. Should bear an excellent character
- IV. This post is permanent with entitlement to Employees Provident Fund (EPF) and Employees Trust Fund (ETF)
- V. In addition to the above salary Cost of Living Allowance and Special allowance approved by the Public Enterprises Department (PED) will be paid.
- VI. Applicants in Government Service / Corporations / Statutory Boards should direct their applications through their respective Heads of Institutions
- VII. Calling for interview will be based on the decision taken by the competent authority of appointments.

Self prepared application that includes a complete bio-data along with copies of Birth, other relevant educational and professional qualification certificates, names and addresses of two non-related referees should be sent by registered post to the address given below to receive before 21st October 2025. Skills Development Fund Limited will not bear responsibility for any application that gets lost or gets delayed in post. Post applying for should be mentioned on the left top corner of the envelope containing the application. Applications received after the closing date will be rejected.

**Chairman,
Skills Development Fund Limited,
"Nipunatha Piyasa", 7th Floor,
No. 354/2, Elvitigala Mawatha,
Colombo 05.**