



## UNIVERSITY OF JAFFNA, SRI LANKA

### POST OF VICE CHANCELLOR

The Council of the University of Jaffna, Sri Lanka, acting in terms of Section 34 of the Universities Act No. 16 of 1978 and subsequent amendments, invites applications for the post of the Vice Chancellor, University of Jaffna. Prospective applicants are informed that selection will be made in the manner set out in the circular no. 03/ 2023 dated 10.04.2023. Details can be obtained by visiting [UGC website link](#). The applicants should be citizens of Sri Lanka and should be less than 63 years of age. The successful applicant will hold office for a period of three years from the date of appointment or until he/she completes the 65<sup>th</sup> years, whichever occurs earlier.

The vision of the University of Jaffna is to be a leading centre of excellence in teaching, learning, research and innovation, scholarship and community engagement. Its priorities are serving the country to improve the quality of Higher Education and promote research relevant for the development of the country in general and the Northern Region in particular. The University has nine faculties in Jaffna, three in Kilinochchi (altogether 12 faculties), providing professional and accredited degree programmes to a population of approximately fourteen thousand three hundred undergraduate and one thousand three hundred postgraduate students. The Vice Chancellor is expected to strengthen and support these activities.

1. The Vice Chancellor shall be a person with a vision to carry forward the vision and goals of the University through his/her intellectual as well as managerial brilliance. In addition, the Vice Chancellor is called upon to identify needs of the nation in terms of national policies of higher education. Vice Chancellor should be able to strengthen the time tested values for the advancement of the University through his or her leadership and academic activities including research & development. The applicant/ nominee is therefore expected to be a person of high academic calibre and integrity with a record of outstanding achievements including a strong research profile, proven leadership qualities and interpersonal skills to interact objectively with diverse interest groups, a clear understanding of policy issues and a commitment to the effective implementation of decisions with excellent communication skills along with an ability to stimulate diverse interests of the students and staff alike.

The Vice Chancellor is a full time officer of the University and is the Principal Executive as well as the Principal Academic Officer. The Vice Chancellor is also the Accounting Officer of the University. He/ She is an ex-officio member and the Chairman of both the Council and the Senate. He/ She is responsible for the maintenance of discipline within the University. It is the duty of the Vice Chancellor to ensure that the provisions of the Universities Act and of any appropriate instrument are duly observed, and shall exercise all such powers as he/she may deem necessary for the purpose.

The Vice Chancellor will be responsible for providing academic leadership, and is responsible for formulating, introducing and conducting streamlined management policies and implementing the decisions of the Council, the general administration of the University and should therefore, uphold the principles of academic excellence and good governance. The Vice Chancellor shall be responsible to maintain transparency, accountability, democratic management and effective nonpartisan leadership.

The person who aspires to be the Vice Chancellor of the University of Jaffna should be able to effectively deal with volatile, demanding and stressful situations with tact and competence. He/ She should also be able to work long hours depending on the task at hand.

The Vice Chancellor is eligible to be on the highest academic salary scale in the University system and is entitled to an entertainment allowance of 15% of the salary.

2. The following documents should accompany applications:
  1. A complete Curriculum vitae of the applicant including date of birth.
  2. A statement of vision for the development of the University and a brief account of what the candidate proposes to achieve if appointed.
  3. Where the incumbent Vice-Chancellor is an applicant or applicant had held the Post of Vice Chancellor of the University before, he/she should give a report highlighting accomplishments during his/her prior period of office in addition to the documents mentioned in Paragraph (ii) above.
  4. A letter from the employer indicating whether the applicant could be released in the event of his/her appointment to the post in case of an applicant serving in Public Sector, Corporations, Statutory Bodies and Higher Educational Institutions other than the University of Jaffna.

Applications should be in a sealed cover/ envelope addressed to the Secretary to the Council, Office of the Registrar, University of Jaffna, Thirunelvely, Jaffna and either hand delivered or sent under registered cover to reach the above office **before 3.00 p.m on 15.10.2025**. The envelope containing the application must be marked 'Post of Vice Chancellor' on its top left hand corner.

In addition, a soft copy of the above documents together with any other supporting documents in PDF format should be submitted to my electronic mail address: [registrar@univ.jfn.ac.lk](mailto:registrar@univ.jfn.ac.lk) before the closing on 15.10.2025.

3. The Special Council meeting will be convened by the Secretary to the Council as prescribed in the UGC Circular No. 03/2023 on a working day within two months after closing date of applications for evaluation and for an interview. Provided in an exceptional situation if any applicant is not in a position to appear before the Special Meeting of the Council in person he will be allowed to appear via virtual mode with prior notice to the Secretary. Applicants will be summoned before the Special Council Meeting for a brief presentation of a minimum of ten (10) minutes duration but not exceeding fifteen (15) minutes. However, no other applicant shall be permitted to stay in the meeting place of the Special Council meeting or listen to the presentation of other candidates, even though such applicant is a member of the Council.

The report of the Special Council Meeting recommending three names of the candidates will be prepared and forwarded to the University Grants Commission along with all the documents as stipulated in the UGC Circular no.03/2023 for further action.

Applications received after the closing date will not be considered.

**Visvanathan Kandeepan**

Secretary to the Council

Office of the Registrar

University of Jaffna

Thirunelvely.

01.09.2025