



INVITATION FOR APPLICATIONS POST OF VICE CHANCELLOR

The Board of Governors of the University of Vocational Technology in pursuance of section 11 of the University of Vocational Technology Act, No. 31 of 2008 and as per the terms and conditions set out in the procedure for the appointment of Vice Chancellor University of Vocational Technology approved by the Board of Governors, which is in line with the Commission Circular No 03/2023 of University Grants Commission, dated 10.04.2023, invites applications from suitably qualified persons for the position of the Vice Chancellor of the University of Vocational Technology.

Under the provisions of the University of Vocational Technology Act No. 31 of 2008, Section 11 the Vice Chancellor of the University shall be appointed by the President in consultation with the Minister, from and out of a panel of three persons nominated by the Board.

The panel of three (03) persons shall be selected from amongst those who have academic qualifications, knowledge and experience in the field of construction or manufacturing or any other field of technology or service sector from whom one person shall be selected to be the Vice Chancellor.

A person shall not be appointed as the Vice Chancellor, for more than two (02) consecutive terms of office. The Vice Chancellor shall be a full time Officer of the University and Principal Academic Officer thereof. He shall be an Ex-officio member and the Chairman of both the Board of Governors and of the Academic Council of the University.

It shall be the duty of the Vice Chancellor to act in accordance with such directions as may from time to time be lawfully issued in that behalf by the Board, to ensure that the provisions of this Act and of any appropriate Instrument are duly observed, and shall have and may exercise all such powers as may deem necessary for the purpose. Subject to the provisions of this Act, it shall be the duty of the Vice Chancellor to give effect to and ensure that effect is given to the decisions of the Board and of the Academic Council.

The Vice Chancellor shall be the Accounting Officer of the University and shall be responsible for the maintenance of discipline within the University. Vice Chancellor shall, unless he vacates office earlier or is removed from office under subsection (9) of this section, hold office for a term of four (04) years or until he is sixty five (65) years of age, whichever occurs earlier.

The Vice Chancellor may for reasons assigned, be removed from office by the President.

The successful candidate should possess a record of high academic achievement including a strong research profile, proven leadership qualities and interpersonal skills to interact objectively with diverse interest groups, a clear

understanding of policy issues, and commitment to the effective implementation of decisions. The applicant should also possess a deep understanding of the ethos and mission of the University including commitment to the community. (Prospective Applicants are invited to visit the University website www.uovt.ac.lk for further details)

The Vice Chancellor is eligible to be on the highest academic salary scale and is entitled to other allowances applicable to the post.

The Selection process of appointing the Vice Chancellor will be made in the manner set out in the Procedure for appointment of Vice Chancellor University of Vocational Technology, and in line with Commission Circular No. 03/2023 dated 10 April, 2023 issued by the University Grants Commission which can be accessed at <https://uovt.ac.lk/wp-content/uploads/2022/03/Procedure.pdf> for the procedure for appointment.

The applicants should be citizens of Sri Lanka and shall be less than sixty one (61) years of age as on the closing date of applications.

The following documents should accompany applications.

- ✓ A complete Curriculum Vitae of the applicant including **date of birth**.
- ✓ A personal statement of vision for the development of the University of Vocational Technology and a brief account of what the applicant proposes to achieve if appointed to the post of Vice Chancellor.
- ✓ If the incumbent Vice Chancellor is an applicant or had held the post of Vice Chancellor of the University before, the applicant shall give a report highlighting accomplishments during the applicant's first period of the office, in addition to the documents mentioned in section (I) & (ii) above.
- ✓ A letter from the employer indicating whether applicant could be released in the event of the applicant's appointment to the post, in case of an applicant serving in Public Service, Corporation, Statutory Board, State Owned Enterprise and Higher Educational Institution other than the University of Vocational Technology.

Candidates for the post of Vice Chancellor will be invited for an interview and evaluation at a Special Board meeting. In an exceptional situation, if any candidate is not in a position to appear before the Special Board meeting, he/she shall be allowed to appear via *virtual mode* with prior notice to the Secretary.

Candidates shall be required to make a brief presentation of a minimum of ten (10) minutes duration but not exceeding fifteen (15) minutes during the interview.

Applications with relevant documents as requested above should be addressed to Director General of the University, Office of the Director General, University of Vocational Technology, No.100, Kandawala, Rathmalana and sent via registered post, courier or hand delivered under confidential cover to reach the above office on or before 3.00 pm on **30th September 2025** In addition, a soft copy of the above documents together with any other supporting documents in PDF form should be sent to the email address, dg@uovt.ac.lk

No applications will be accepted after the closing date and time. The envelope containing the application with other documents must be marked as "Post of Vice Chancellor" on its top left-hand corner.

**Director General
Secretary to the Board of Governors
University of Vocational Technology
100, Kandawala, Rathmalana.**

31st August 2025

**Tel : 0112 630 708
www.uovt.ac.lk
Email - dg@uovt.ac.lk**