



Growth is a mindset. Ready to nurture yours?

Seylan Bank, one of the most progressive banks in the country, is seeking a competent and forward thinking person to fill the following vacancy. This is your opportunity to join our dynamic team and move towards your career goals.

Senior Banking Officer / Executive Officer – Management Information System (MIS) / Covenant Monitoring, Corporate Banking

- Monitor financial and trade covenants imposed by the Corporate Banking Unit and provide periodical updates to the Head of Department and respective Relationship Managers.
- Conduct periodic reviews on weekly / monthly basis adherence to trade and financial covenant.
- Actively engage in the covenant automation process of the Bank and carry out respective user acceptance tests.
- Sign up the Corporate clients to the Customer Relationship Management (CRM) platform while liaising with Trade, IT and Credit Monitoring units.
- Preparation of client wise wallet sizing / Return on Equity (ROE) for Corporate and Project Finance clients and share the progress among Relationship Managers and the Head of Department.
- Share the master file on trade fees and commission periodically with Trade.
- Actively engage with the Bank's Management Information System (MIS) unit for formulating client-wise profitability on the Corporate portfolio and ensure department performance is accurately assessed.
- Manage the daily financial adjustments on Corporate advances and deposits.
- Actively engage in the trade automation process of the Bank.
- Manage overall MIS of Corporate Banking.

The Person

- A minimum of 5 - 6 years of experience in Banking or Finance out of which 3 years in Banking Operations.
- A full or partially completed degree or a professional qualification related to Banking/ Finance.
- Sound knowledge in MS Office, Canva and should possess an analytical mind with flair for numbers.
- Excellent communication and interpersonal skills.

If you fulfill the above criteria, we invite you to email your cv along with a recent photograph to careers@seylan.lk within 7 days of this advertisement.

Only the shortlisted candidates will be contacted by Seylan HR.