



National Lotteries Board
Ministry of Finance, Planning and Economic Development
VACANCIES

The National Lotteries Board (NLB) established by the Finance Act 1963/11 and fully function under the Ministry of Finance is the regulatory body and the pioneer of the government lottery industry. The NLB is entertaining applications from the suitably qualified dynamic professionals for the following posts.

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|-----------------------------------|-------------|
| 1. Sales Officer | - (01 Post) |
| 2. Order Processing Officer | - (01 Post) |
| 3. Public Relation Officer | - (01 Post) |
| 4. Media Coordinating Officer | - (01 Post) |
| 5. Territory Manager | - (01 Post) |
| 6. Information Technology Officer | - (01 Post) |
| 7. Computer Programmer | - (01 Post) |

Required Qualifications and experiences

1. Sales Officer

External

01. A Bachelor's Degree in Marketing / Business Administration / Commerce Management / Arts recognized by the UGC **or** full qualifications in Chartered Institute of Marketing (CIM) / Sri Lanka Institute of Marketing (SLIM) with a minimum of **02 years** post qualifying Experience in the field of Marketing.

2. Order Processing Officer

External

01. Licentiate / Intermediate level qualification of the Institute of Chartered Accountants of Sri Lanka (ICASL) **or** Chartered Institute of Management Accountants (CIA) **or** Association of Certified and Corporate Accountants (ACCA) **or** A Degree in Business Administration/ Management or Commerce recognized by UGC **or** Higher National Diploma in Accountancy

and

At least **02 years** post qualifying experience in field of accounting and finance in a Government Department / Corporation / Board **or** a reputed Mercantile Establishment after obtaining (1) above.

3. Public Relation Officer

External

01. A Bachelor's Degree in Mass Communication / Public Administration / Human Resource recognized by the UGC with minimum of **02 years** post qualifying experience in the relevant field in a recognized institution.

4. Media Coordinating Officer

External

01. A Bachelor's Degree in Mass Communication / Marketing / Advertising / Arts (including Mass Media Communication as a subject) Recognized by UGC / Professional Qualification in Marketing (PQM) with minimum of **02 years** post qualifying experience in the relevant field.

The following conditions apply to Internal Applicants for posts no. 01 to 04.

External qualifications or minimum of **05 years** post qualifying experience as a Management Assistant – Non Technological Category (MA 1-2) Grade II in relevant area – National Lotteries Board.

5. Territory Manager

External

A Bachelor's Degree in (Marketing / Business Administration / Commerce / Management) recognized by the University Grants Commission with 03 year post qualifying experience in the relevant field of a Government Department / Corporation / Statutory Board or Commercial Institute.

Internal

Completion of minimum five (05) years satisfactory service in a post of the Management Assistant – Non-Tech (MA 1-2) Grade II in the subject area- relevant to the post.

6. IT Officer

External / Internal

01. A Bachelor's Degree in Computer Science or IT recognized by the UGC and minimum of **03 years** post qualifying experience in managing LAN/WAN/, Web Application, Network applications and an extensive knowledge in Security System, Application, Procedures and Techniques and C#, .Net, ASP.Net, SQL Server, Windows Server, Linux, Unix, HTML5, XML, Object Oriented Concept, DB Administration, Crystal Reports etc.
02. Minimum of **05 years** post qualifying experience as a Management Assistant - Technological Category (MA 2-2) Grade II in relevant area – National Lotteries Board.

The following age limit and salary scales are applicable for posts no. 01 to 06.

- Age Limit : Between 22 – 45 years.
The upper age limit will not apply to the internal candidates.
- Salary Scale : JM 1-1 Rs: [72,650 – 10 x 1,360 – 18 x 2,040 = 122,970]
(According to the MS Circular No.01/2025 this salary scale will begin on 01.01.2027)

7. Computer Programmer

External / Internal

01. The Applicants should have a Bachelor's Degree in computer science or Information Technology from a University recognized by the UGC and minimum of 03 years post qualifying experience in key technology areas such as ASP.Net, VB6, VC++, C#, Crystal report and SQL server back end.

- Age Limit : Between 18 – 45 years.
The upper age limit will not apply to the internal candidates.
- Salary Scale : MA 3 Rs: [53,940 – 10 x 800 – 11 x 1,190, 10 x 1,320 – 5 x 1,350 = 94,980]

(According to the MS Circular No.01/2025 this salary scale will begin on 01.01.2027)

The selected candidates will be entitled to monthly incentive allowance and medical insurance facilities and other allowances in addition to the salary

- Sound Knowledge in English will be an additional qualification.
- **Recruitment Procedure,**
Based on the results of a written competitive examination and/or a structured interview will be conducted for all posts.
- **Written Competitive Examination,**
Subjects for the examination are given below :
 - Language Proficiency
 - Aptitude Test
 - Subject knowledge relevant to the post
 - If selected through a written competitive examination and a structured interview final selection will be in the order of merit based on the aggregate of 60% of the marks obtained at the written examination and 40% of the marks obtained at the interview.
 - If selected through a structured interview – appointments will be made purely in the order of merit at the interview.

General Conditions

- Every Applicant,
 - i. Should be citizen of Sri Lanka.
 - ii. Should be Physically & mentally fit to discharge the duties of the post well and to serve in any part of the Island.
 - iii. Should be of excellent moral character.
- Applicants should fulfilled the relevant qualifications as at 23.09.2025
- The post applied should be indicated in the top left hand corner of the envelop.
- If applying for more than one post, separate applications should be submitted for each post.
- Closing Date for Application is 23.09.2025
- Applications received after the closing date will not be considered and the NLB will not any responsible for the missed placements through the post.
- Any kind of canvassing may course for disqualification.
- Decision of the Selection of Board of Directors and Recruitment Panel is conclusive.
- This advertisement is also mentioned on NLB web site – www.nlb.lk

How to apply

- Every Applicants should submit their own prepared applications along with the certified copies of all certificates of educational qualifications, professional qualifications, working experiences, birth certificate and service certificates that could prove the qualifications and the names of two non – related referees.
- The completed applications should be sent under registered post to reach the **General Manager, National Lotteries Board, No 32, Deshamanya N W J Mudalige Mawatha, Colombo 01**, on or before the closing date.
- The applications not compatible to the above will be rejected.
- Those already in the service of Government / Public Institutes / Corporations / Boards, should direct their applications through the head of their respective institutions.

**The Chairman
National Lotteries Board
No 32, Deshamanya N W J Mudalige Mawatha
Colombo 01**