



We are Sri Lanka's premier private sector commercial bank. Our visionary journey has taken us beyond the realms of business as we have made a conscious effort to go where no bank has dared to go; from downtrodden villages long-forgotten, to the world across the shores. The driving force behind this epoch-making journey is our strong team of achievers, affectionately known as the Hatna Family. As we continue to make history and move ahead, we invite dynamic and ambitious individuals to join us in our trailblazing banking saga.

We are looking for bright minds to help us create a world of happy experiences.

LEGAL INTERN (11 Months)

Job Role

We are seeking highly motivated and detail-oriented Legal Interns to join our team for a period of 11 months. The selected intern/s will work closely with the Bank's Legal Officers gaining practical experience in legal documentation and handling legal related matters. This is an ideal opportunity for you to learn the basics in stepping into your fully fledged legal career.

Responsibilities

- Assist in evaluating title, and preparing title reports
- Draft and review legal documents and correspondence
- Conduct Legal Research
- Perform administrative tasks to support the legal team
- Attend to any other legal work assigned by the Chief Legal Officer

Qualifications

- You should have completed your studies as a law student at an accredited Law School
- Strong analytical, research, and writing skills
- Excellent communication and organizational skills
- Ability to maintain confidentiality and handle sensitive information
- Ability to work under pressure
- Proficient in Microsoft Office and legal research tools

You should also be of

- Be of good standing
- Be willing to work on any type of work handled by the Legal Department which is assigned to you
- Have dedication and commitment
- Be proactive and have initiative
- Have the thirst for knowledge



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