

**Specimen Application Form**

(For office use )

**Recruitment on an open basis for the post of Circuit Bungalow Keeper in the Primary Unskilled Service Category of the Department for Registration of Persons - 2025**

Medium applying for the interview

(Indicate the number relevant to the medium you are applying for, in the cage . Sinhala - 2 / Tamil - 3 / English - 4)

NB: - The language medium applied for cannot be changed later.

1.0 1.1 Name in Full (Mr./Mrs./Ms.) : .....  
(In Sinhala/Tamil) .....

1.2 Name in Full : .....  
(In English Block Capitals) .....

1.3 Name with initials : .....  
(In Sinhala/Tamil) E.g. Perera, A.M.N.

1.4 Name with initials : .....  
(In English Block Capitals)

2.0 2.1 Permanent Address : .....  
(in Sinhala/Tamil) .....

2.2 Permanent Address : .....  
(In English Block Capitals) .....

2.3 Personal phone numbers:

Fixed: ..... Mobile: .....

3.0 National Identity Card No. : 

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4.0 Date of Birth : Year : 

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 Month: 

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 Date : 

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5.0 Age as on the closing date for applications, 26.09.2025 :

Years : 

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 Months: 

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 Days : 

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6.0 Gender : .....

7.0 Civil Status : .....

8.0 Nationality : .....

9.0 Educational Qualifications:

9.1 G.C.E. Ordinary Level Examination:

Year : .....

Index No. : .....

Medium : .....

Serial No.	Subject	Grade
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

9.2 G.C.E. Advanced Level Examination:

Year : .....

Index No. : .....

Medium : .....

Serial No.	Subject	Grade
1		
2		
3		
4		

10.0 If currently employed in public service or provincial public service,

10.1 Name of Workplace : .....

10.2 Present Post: .....

10.3 Date of Appointment to the Post: .....

10.4 Nature of the Post:

Whether Permanent/ Temporary/ Casual/ Substitute: .....

11.0 Have you ever been convicted before a Court of Law for any charge? Yes/No  
If yes, provide details, .....

12.0 Candidate's Declaration :

- i. I do solemnly declare that the particulars given by me in the application are true and correct to the best of my knowledge.
- ii. I am aware that if this declaration made by me is found to be false, I am liable to disqualification before selection and to immediate dismissal from service without any compensation if detected after the appointment.
- iii. I will make no alternations subsequently to any information furnished by me in this application

.....

Date

.....

Candidate's Signature

**13.0 Attestation of Candidate's Signature:**

I certify that Mr./Mrs./Miss ..... who submits this application is personally known to me and he/she has placed his/her signature in my presence on this.....day of .....

.....

Signature and the Official  
Frank of the Attestor

Name :.....

Designation:.....

Address :.....

Date :.....

**14.0 Certification of the Head of the Department / Institution:**

(Only for the Candidates in Public Service/Provincial Public Service)

I hereby certify that Mr./Mrs./Miss..... is presently serving in a (permanent/temporary/casual post of ..... in this Ministry/Department/Institution and that he/ she can be released from the service of this institution if selected.

Date:.....

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Signature and Official Frank of the  
Head of the Department/ Institution)