



VACANCY - POST OF ASSISTANT DIRECTOR (LEGAL & BOARD SECRETARY)

Applications are called from Sri Lanka Citizens to fill the above-mentioned vacancy existing at the National Transport Commission, which was established by the National Transport Commission Act. No. 37 of 1991.

Qualifications

External

Should have sworn in as an Attorney at Law in the Supreme Court & having acquired no less than three years (03) of active professional experience thereafter.

Internal

- i. Having obtained the qualifications required by the external candidates mentioned above.
- ii. Completion of minimum five (05) years satisfactory service in a post in the Assistant Legal Officer (JM) Category, in the subject area relevant to the post.

Salary : Permanent Post - MM 1.1 - 91,690-10x2,480-15x3,450-168,240
(Basic Salary for the year 2025 is Rs. 71,730)

In addition to the cost of living, Professional allowance and other allowances approved by the Government will be paid.

General Conditions applicable to the post

1. Applicant should be a citizen of Sri Lanka.
2. The applicant should adhere to the official language policy, enacted by the Government.
3. Age limit should be not less than **22 years and not more than 45 years**. The upper age limit will not apply to the internal candidates.
4. Candidates from Government Departments or Statutory bodies should forward their applications through their respective heads of Department / Institutions.
5. Recruitments will be made upon the performance of the applicants at the interview held.
6. Commission will contribute **15%** of the salary to EPF (Employees Provident Fund), and employee should contribute **10%** to EPF and Commission will contribute **3%** to ETF (Employees Trust Fund), of the Salary.
7. Applications prepare by the applicants having above mentioned qualifications, should be sent with copies of their Educational, Professional and Experience certificates, together with names and addresses of two non related referees.
8. Internal Candidates can also apply for the above mentioned post according to the approved SOR & SOP by Department of Management Services.
9. The application, marked the post applied for on the top left-hand corner of the envelop, and sent by registered post to the **Chairman, National Transport Commission, No. 241, Park Road, Colombo 05**, to reach **on or before 10.10.2025**.
10. All the applications that do not comply with the above requirements will be rejected.

**Chairman,
National Transport Commission.**