

Job Description

- Responsible for planning and coordinating of menus and passenger load with other airlines and lounge staff of Airport & Aviation Authority.
- Handle entire customer base in lounges at Airport with zero complaints.
- Responsible for menu planning/costing according to special requests as directed by immediate supervisor & respective parties.
- Handle relevant Housekeeping staff roster, monitor and report the stock levels, breakages and maintain stocks of all imported beverages and other soft drinks.
- Responsible for all documentation process including log entries and reports.

Requirements

- Passed G.C.E. (A/L) with Full or Part Professional Qualification in Hospitality Management from a reputed institute with 4 years' experience in a star-class hotel.
- OR
- 06 Passes for G.C.E. (O/L) including credit passes for English & Mathematics with 4 years' experience in a star-class hotel.
 - Knowledge on ISO standards related to Food & Beverage.
 - High level of IT literacy including sound knowledge in MS Office, Excel and PowerPoint.
 - Excellent writing and oral communication skills, leadership skills, negotiation/problem solving skills, analytical skills, sound planning and organizing skills coupled with a methodical approach to work.
 - Should be below 35 years

Benefits

The selected candidate can be assured of an attractive and enhanced remuneration package with fringe benefits.

Job Information

Grade
5

Division Name
Restaurant Division

Date Opened
22/08/2025

Application Closing Date
05/09/2025

Job Type
Full time

Industry
Hospitality

City
Katunayake

Province
Western Province

Country
Sri Lanka

Postal Code
11450