
REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Births and Deaths - Sinhala Medium

RATNAPURA DISTRICT

APPLICATIONS are called for the Post of Registrar of Births and Deaths for the Divisions set out in the Schedule hereof :

01. Applicant should be a permanent resident of relevant registrar of Births and Deaths Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. Both Male and Female candidates can apply for this post.

03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
04. Applicant should have passed minimum of 06 subjects including Sinhala language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the Division or else should have passed in any other similar examination.

N.B. In case a subject contains 02 parts at GCE(O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

05. Applicant should have the ability to establish the office in a centrally located building that ensure respect of the post and enable easy access by all or majority of residents.

Under circumstances where there is no adequate office facilities provided within the hospital premises, recruited candidate for post of the Registrar of Births and Deaths, should be able to establish his/her Office at a suitable building located in the close proximity within 01 k.m. from the Hospital.

06. Additional details such as Village name list/ Grama Niladhari Divisions of the relevant Division of Births and Deaths, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the schedule hereunder.
07. Relevant application and the said “Annex-01” inclusive of Village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General’s Department.
08. Duly filled applications should be forwarded on or before 28th July 2025, by registered post to the address given in the schedule.

W. R. A. N. S. WIJAYASINGHE,
Registrar General.

Registrar General’s Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
On this 17th day of June, 2025.

Schedule

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post & Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Ratnapura	Ratnapura	Post of Births & Deaths Registrar of Ratnapura Town Division	District Secretary/ Additional Registrar General, District Secretariat, Badulla.