



**MINISTRY OF INDUSTRY & ENTREPRENEURSHIP
DEVELOPMENT
INDUSTRIAL DEVELOPMENT BOARD**



REGISTRATION FOR MEDIA ASSIGNMENT

The Industrial Development Board is the premier service provider of the development of industries of Sri Lanka has been established under Industrial Development Act No. 36 of 1969. The Industrial Development Board has decided to obtain the service of an experienced Media Officer.

Media Officer

Expected Services

- To give media publicity about the activities of institution
- Coordinate with printed, electronic media organizations in publishing news.
- Reporting news items to media
- Doing propaganda through social media about activities of this institution.

Qualifications

- Should have passed G. C. E. Advanced Level
- Five (5) years experience in media reporting
- Ability of digital creative works
- Ability to work in English language
- Understanding about social media
- Should be a Sri Lankan citizen
- Should have a good moral character
- Should be below 45 years of age
- Applicants should have a good mental and physical health to discharge duties of the post well and be prepared to get assignments or work in any nominated locations of the country.

Payment

Payments will be made on assignment basis for completed works.

Nature of the Post

- This is not a permanent post.
- Registration will last for one year.

Qualified applicants should send their applications before **06-08-2025** to the below address. Copies of relevant certificates denoting qualifications should be submitted with applications. Applicants of State sector should submit their applications through their heads of institutions. Applications that do not conform to above requirements, and incomplete applications and applications received after the closing date will be rejected. Post applied for should be mentioned at the top left corner of envelopes.

Applications should be sent to the following address :

Chairman

**Industrial Development Board of Sri Lanka,
No. 615, Galle Road, Katubedda, Moratuwa.**

Email : chairmn@idb.gov.lk