

VACANCIES

RIGHT TO INFORMATION COMMISSION

(Constituted under the Right to Information Act No. 12 of 2016)

LEGAL ASSISTANT

Applications are invited from persons possessing the following qualifications for the posts of Legal Assistant at the Right to Information Commission. Salaries for this post will be paid as per the Management Services Department Circular No. 01/2025.

Legal Assistant (2 posts)

Qualifications:

Should have obtained a Degree in Law recognized by the University Grants Commission.

Age : Should be not below 22 years and not above 45 years.

Salary Scale - MA3-2025- Rs. (53,940 - 10 x 800 - 11 x 1,190 - 10 x 1,320 - 5 x 1,350 - 94,980)

Method of Recruitment:

Structured Interview -

01.	Relevant additional experience	30 marks
02.	Relevant additional qualifications	30 marks
03.	Other skills and performances	15 marks
04.	Merits shown at the interview	25 marks
Total marks		100

Self prepared applications containing complete bio data and relevant photocopies should be sent to the address below, to be received at or before **4.00 p.m. on 04.08.2025**. The cover containing the application should be marked "Legal Assistant" at the left side top corner.

**Director General,
Right to Information Commission,
Room No. 203,
Building No. 02,
Bandaranaike International Memorial Conference Hall,
Colombo 07.**