

# NATIONAL MEDICINES REGULATORY AUTHORITY

## VACANCIES

Applications are invited from qualified citizens of Sri Lanka for the following posts at the National Medicines Regulatory Authority.

These posts are permanent with entitlement to the Employees Provident Fund (EPF) and Employees Trust Fund (ETF). As the National Medicines Regulatory Authority is situated only in Colombo and there are no other branch offices these posts are nontransferable.

### 1. Director (National Medicines Quality Assurance Laboratory) - (No. of Vacancies - 01)

**Qualifications:**

**For External Applicants**

- Should have obtained a degree in Medicine / Pharmacology / Chemistry / Microbiology / Molecular Biology / Biology / Bio Chemistry / BSc Pharmacy / Physics / B Pharm from a university recognized by the University Grants Commission

**With**

A Postgraduate degree (Masters) in a subject field mentioned above

**And**

Should have obtained at least fifteen (15) years experience in the relevant field in a "Managerial Level" post in Government, Government Corporation, Board, Statutory institution or reputed private institution

**For Internal Applicants: (1 or 2 below)**

- Should have fulfilled the qualifications for external applicants mentioned above
- Should have completed a satisfactory service period of at least five (05) years in the relevant subject field in a Grade 1 post of Managerial Service (MM) Service category

**Age:** Should be not less than 35 years and not more than 55 years. Maximum age limit is not applicable to the internal applicants.

**Salary Step relevant to the Post:** As per Management Service Circular 01/2025 – HM 1-1 Rs. (140,640 - 15x4,100 - 202,140) and the Salary Step as at 01.01.2025 of the salary scale is Rs. 105,399/- and approved allowances

**Method of Recruitment:** Selection will be made based on the results of a structured interview conducted as per the decision of the Competent Authority for Appointments.

### 2. Director (Finance) – (No. of Vacancies - 01)

**Qualifications:**

**For External Applicants**

- Should have obtained a degree in Accountancy / Commerce / Finance Management / Business Administration from a university recognized by the University Grants Commission

**With**

A Postgraduate degree (Masters) in a subject field mentioned above / Should have obtained the Associate membership of a recognized Chartered Professional Institute compatible to the above mentioned subject field

**And**

Should have obtained at least fifteen (15) years experience in the relevant field in a "Managerial Level" post in Government, Government Corporation, Board, Statutory institution or reputed private institution

**For Internal Applicants: (1 or 2 below)**

- Should have fulfilled the qualifications for external applicants mentioned above
- Should have completed a satisfactory service period of at least five (05) years in the relevant subject field in a Grade 1 post of Managerial Service (MM) Service category

**Age:** Should be not less than 35 years and not more than 55 years. Maximum age limit is not applicable to the internal applicants.

**Salary Step relevant to the Post:** As per Management Service Circular 01/2025 – HM 1-1 Rs. (140,640 – 15x4,100 – 202,140) and the Salary Step as at 01.01.2025 of the salary scale is Rs. 105,399/- and approved allowances

**Method of Recruitment:** Selection will be made based on the results of a structured interview conducted as per the decision of the Competent Authority for Appointments.

### 3. Internal Auditor – (No. of Vacancies – 01)

**Qualifications:**

**For External Applicants (1 or 2 below)**

- Should have obtained a degree in Accountancy / Commerce / Finance Management / Business Administration (Finance) or any other degree in the subject field relevant to the post recognized by the University Grants Commission

**And**

Should have at least one (01) year's service experience in the audit field in Government / Government Corporation, Board, Statutory institution or reputed private institution after obtaining the degree.

- Should have passed the Intermediate Examination of a recognized Chartered Professional Institute compatible to the subject field relevant to the post

**And**

Should have at least one (01) year's service experience in the audit field in Government / Government Corporation, Board, Statutory institution or reputed private institution after obtaining the qualification.

**Internal Applicants**

Should have fulfilled the qualifications for the external applicants mentioned above.

**Age:** Should be not less than 22 years and not more than 45 years. Maximum age limit will not be applicable to internal applicants.

**Salary Step relevant to the Post:** Salary Scale as per the Management Circular No. 01/2025 for Category MM 1-1-2016 Rs. (91,690 - 10 x 2,480 – 15 x 3,450 – 168,240/-) and the salary entitled as at 01.01.2025 is Rs. 71,730/- and approved allowances

**Method of Recruitment:** Through an Open Competitive Examination and / or a structured interview conducted by a Board of Interviewers appointed by the Competent Authority for appointments.

**Others:**

**Every Applicant;**

- Should be a citizen of Sri Lanka
  - Should be physically and mentally fit to discharge the duties entrusted to the post and to serve in any part of the island
  - Should have an excellent moral character
- Applicants serving in government or semi government institutions should forward their applications through the Heads of their respective institutions.

Duly perfected applications should be sent by registered post addressed to "Chief Executive Officer, National Medicines Regulatory Authority, State Engineering Corporation Building, 02<sup>nd</sup> Floor, No. 130, W.A.D. Ramanayake Mawatha, Colombo 02" to receive on or before 26.07.2025 and the post applying for should be clearly mentioned on the left hand top corner of the envelope containing the application.

**Chairman**  
**National Medicines Regulatory Authority**