

Inclusive Connectivity Development Project (ICDP) – Component II

“Improvement of Dairy Value Chain to Enhance Dairy Farming Productivity through Strengthening of Dairy Value Hubs”

The Ministry of Agriculture, Livestock, Lands & Irrigation, with financial supports from the World Bank is implementing the Project of Improvement of Dairy Value Chain to Enhance Dairy Farming Productivity through Strengthening of Dairy Value Hubs. Currently Sri Lanka is focusing a production economy. In this context, it is proposed here to have least investments and expects to adopt public – private – partnerships to develop dairy sector in the country. The project implementation period is 1 year and 5 months.

Applications are invited from citizens of Sri Lanka with below mentioned qualifications and experience to fill the following positions for the Project Implementation Unit.

1. Executive Project Management Specialist

Scope of work

- Preparation of an “Operations Manual” (OM) for ISU with the support of Project Development Specialist.
- Assist MOA staff and the PMU to fulfill all administration, finance, procurement and logistics requirements to set up an implementing Subunit (ISU) for Component 2 of the project within the MOA in compliance with the Finance Agreement signed between the Government of Sri Lanka and the Word Bank.
- Assist MOA and relevant IA staff to implement and manage viable projects under the Component 2 of the project, ICDP.
- Prepare guidelines for project administration and management.
- Provide Overall guidance on management of subprojects to the technical teams of agricultural and livestock sector officers to ensure smooth implementation within specified timelines.
- Liaise with all relevant government departments, organizations and research institutions and PMU (ICDP) to ensure smooth implementation and coordination of sub projects’ activities.
- Coordinate organizational and technical aspects for the ISU of Component 2 providing backstopping support to the agriculture and other relevant officers.
- Coordinate with MOTH PMU in preparation of withdrawal applications and Interim Unaudited Financial Reports (IUFR) for reimbursements of proceeds.
- Approve and/ or certify interim and final payments forwarded by the provincial IAs.
- Monitor the implementation of project activities and advise the Additional Secretary (Livestock Development) of MOA of any delays that may compromise the successful completion of the sub-projects on time.

- Work with relevant specialists to set up a mechanism for ensuring the inspection of the viability issues of the sub-projects and taking necessary corrective actions within defects liability period.
- Preparation of bidding documents and facilitation of contract management activities of IAs and facilitate with procurement procedure.
- Facilitate with the auditor's requirement and taking part of audit process.
- Other duties relevant to ICDP assigned by Additional Secretary (Livestock Development).

Qualifications / Experience Required

- A Successfully completed a Master's Degree or PhD in Management, Public Administration, Accountancy, Procurement or Agri-Business Management related subject.
- A minimum of seven years at a senior level in a relevant public sector, private sector or NGO, with proven skills in the management, financial and procurement aspects of projects and coordination of agriculture initiatives and programs in Agriculture and Livestock sector.
- Awareness on crosscutting issues of gender, youth, and poverty and environmental and social safeguards (ESS).
- Sound general understanding on fiduciary and administrative procedures of the government.
- Proven ability to review and prepare bidding documents, handling procurement activities according to the procurement guidelines, financial management.
- Knowledge in preparation of final accounts and financial management.
- Risk handling and risk management.
- Computer literacy.
- Strong interpersonal and analytical skills.
- Knowledge of international safety and environmental protection standards.

Salary Scale

- Based on the Management Services Circular 01/2019

Languages

- Excellent verbal communication skills in English and Sinhala and preferably Tamil.

Age Limit

- Any person should not exceed the age 65 years shall be considered for recruitment in this project.

General Conditions Applicable for the Above Mentioned Position

Location

Project Implementation Unit (PIU) is in Battaramulla. Traveling to project locations are involved frequently.

Method of Selection

Only shortlisted applicants based on the highest qualifications and experience will be called for an interview and selection will be based on the performance at the interview.

Applications

All Applicants are requested to forward their applications together with Curriculum Vitae along with two non-related referees and certified copies of the certificates and experiences under registered post to reach the address given below and email a soft copy of the registered post application with all the documents to ***livestockplanning22@gmail.com*** on or before 18th June 2025.

**Project Director / Deputy Project Director
Inclusive Connectivity Development Project (ICDP) – Component II
Ministry of Agriculture and Plantation Industries,
80/5, “Govijana Mandiraya”, Rajamalwatta Lane,
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