

REGIONAL LAWYER – GREATER COLOMBO REGION (KOHUWALA)

The Legal Department of the Bank is proposing to hire, self- motivated and target driven Regional Lawyer to be engaged immediately.

THE JOB

- Conduct preliminary title examinations and personal title searches at relevant land registries, gather and review necessary documentation to assess title validity, and prepare comprehensive title reports in a format acceptable to the bank.
- Preparation and Attestation of Mortgage Bonds and other security documents in respect of Business Banking facilities and Home Loan facilities.
- Overall supervision and co-ordination of Retained Lawyers in the region. Conduct trainings on relevant areas for Retained Lawyers and Credit Officers.
- Appearance in Court for and against court action connected to the respective region which involves attending parate actions, attestation and registration of Conditions of Sale, obtaining of certified extracts of the Conditions of Sale and Certificates of Sale.
- Ensure compliance with all applicable regulatory requirements (internal and external) with regards to regions/branch legal work.
- Provide timely and competent advice on the structuring facilities, acceptability of security or any other matter and negotiate same in a competent manner with clients and other parties.
- Understand the strategic goals of the Bank to serve as the context for ensuring adequate legal over.
- Visiting the branches in Greater Colombo Region when it's required and conducting audits.

THE PERSON

- An Attorney-at-Law and Notary Public with minimum 5 years of post-qualifying experience in a similar role either in a Bank or a Financial Institution and should possess Notarial License for Colombo Judicial Division.
- Possess computer literacy and strong communication skills in English and Sinhala. Should be a team player.
- Possess excellent interpersonal and internal stakeholder management skills.
- Possess a positive attitude and be able to work independently with a high degree of professionalism and accountability.

Position is at Associate Manager Level

Please login to <https://www.ndbbank.com/careers> to apply on or before 02nd June 2025.

We will correspond only with the shortlisted applicants

"We are an equal opportunity Employer"



NDB bank

The future is banking on us

Vice President Human Resources