

# MANAGER – CORPORATE SUSTAINABILITY

NDB Bank is seeking a dynamic and experienced Manager – Corporate Sustainability to lead and advance the bank's sustainability agenda. This pivotal role involves developing and implementing ESG strategies with guidance of the Sustainability committee, driving sustainability initiatives across the organization, and ensuring alignment with international best practices. The ideal candidate will have a strong background in sustainability, stakeholder engagement, and regulatory compliance, with the vision to position NDB as a leader in responsible banking and sustainable development.

## THE JOB

- To be up-to-date on the strategic goals of the bank to serve as the context for sustainability / CSR and formulate the sustainability / CSR policy of the bank.
- To periodically map best practices relating to sustainability / CSR initiatives of the leading banks / financial institutions, globally on the key focus areas of the government with respect to development.
- Co-ordinate formation & conduct of Sustainability / CSR committee meetings, as per policy.
- Ensure review of each policy / guideline periodically as per regulatory requirements / bank norms and recommend improvement practices, changes in local and international standards and changes in the business environment which demand proactive action plans.
- Collect information relating to sustainability / CSR that would help the committee in making decisions relating to strategy, policies, operational plans and such others.
- To prepare & finalize with the committee a quarterly, half-yearly & annual calendar of projects / activities.
- Prepare RFP, ToR and related tender documents for inviting acceptable agencies / institutions for project implementation, as per policy.
- To liaise with the relevant departments such as Marketing, in all Sustainability / CSR related internal and external communications / publicity
- To provide required information for updating the NDB website giving timely and accurate information to customers on NDBs activities related to Sustainability / CSR.
- To provide information & coordinate with relevant departments to prepare the Sustainability Report section in the Bank's Annual Report as per the GRI guidelines.
- To co-ordinate with branch network team in close vicinity of the projects to enhance bank's visibility

## THE PERSON

- Bachelors or Master's degree in Human Resources, Business Administration, or a related field.
- At least 15 years' of experience in project management.
- Proven experience in leading organizational design initiatives and leveraging management information to drive business outcomes.
- Excellent planning & organizing, negotiation skills, and project management skills.
- Strong communication and co-ordination skills.

**Position is at Manager Level.**

**Please login to <https://www.ndbbank.com/careers> to apply on or before 21st May 2025.**

We will correspond only with the shortlisted applicants

"We are an equal opportunity Employer"



**NDB bank**

The future is banking on us

Vice President Human Resources