

You should ideally:

- possess a bachelor's degree in Business Administration, Marketing, Finance, or a related field
- have a minimum of 5-7 years of experience in sales, business development, preferably in a bank or a financial institution
- be familiar with banking systems, account opening procedures, remittance processes, and pre-departure loans
- possess strong verbal and written communication skills, enabling you to build and maintain professional relationships
- possess excellent organizational and time management skills to handle multiple responsibilities and meet deadlines
- · demonstrate a proactive approach, attention to detail, and the ability to work both independently and collaboratively, with prior managerial or supervisory experience preferred

You will be mainly responsible for:

- collaborating on Rataviru account openings and deploying staff to assist with the process
- maintaining continuous communication and follow-ups with agencies and account holders to ensure timely coordination and updates
- · scheduling and coordinating training programs in partnership with the Remittance team
- · following up on incomplete account openings, supporting branch-level onboarding, and ensuring account openings are completed by the next working day
- · coordinating pre-departure loans, promoting bank guarantees for recruitment agencies, and managing sponsor payment transfers into Rataviru Accounts

We are an equal opportunity employer, committed to promoting an inclusive and diverse environment. Recruitment to the Bank is based solely on merit and competency irrespective of other characteristics that make our employees unique. Any form of canvassing is discouraged. Correspondence will only be with the short-listed candidates.

Please apply via e-mail by sending an updated CV or a DFCC Bank application form which could be downloaded from our website to recruit@dfccbank.com with the post applied for in the subject by 08th June 2025.

Chief Human Resource Officer DFCC Bank PLC 73/5, Galle Road, Colombo 03





