

## JUDICIAL SERVICE COMMISSION

### Recruitment to the Post of Court Family Councillor Grade II in the Schedule Public Officers' Service - 2025

01. In terms of provisions set out in the Scheduled Public Officers' Service Minute published in Extraordinary *Gazette* bearing No.2088/26 dated 11.09.2018, applications are called from Sri Lankan citizens who possess the required qualifications for the interview to make recruitments to the post of Court Family Councillor Grade II of the Scheduled Public Officers' Service.

02. Method of Recruitment :

Open recruitments only Vacancies will be filled from among the applicants who have fulfilled required qualifications based on the results of an interview conducted by the Judicial Service Commission.

It is hereby notified that this interview will be held in Colombo by the Judicial Service Commission. The Secretary, Judicial Service Commission reserves the right to postpone or cancel this examination subject to the instructions of the Judicial Service Commission.

03. Conditions of Service :

3.1 Court Family Councillors recruited subject to the provisions of the Constitution and provisions of the Scheduled Public Officers' Service Minute, will be subjected to the Establishments Code, Financial Regulations, and circulars, regulations and directions that have been already issued and may be issued by the Judicial Service Commission from time to time.

3.2 This appointment is subject to a probation period of three years. The Efficiency Bar Examination should be passed before 06 years from the recruitment to Court Family Councillor Grade II of the Scheduled Public Officers' Service as prescribed in the Service Minute.

- 3.3 The Secretary, Judicial Service Commission is vested with the power to cancel the appointments of the applicants who fail to assume duties in the post to which they are appointed on the due date and/or applicants who refuse or neglect to assume duties in a post or in an area into which they are appointed, on the direction of the Judicial Service Commission.
- 3.4 The other official language proficiency applicable to the Court Family Councillors' Service in the Scheduled Public Officers' Service should be acquired according to the tertiary level relevant to Court Family Councillors' Service in the SPO Service in accordance with Public Administration Circular 18/2020 and Judicial Service Commission Circular 456 issued there to within 03 years after joining the service.

04. As per Public Administration Circular No. 10/2025 dated 25.03.2025 the salary scale prescribed to Court Family Councillors' Service in the Scheduled Public Officer's Service is as follows :-

Salary Code – MN 6 – 2025

Salary Scale (Monthly) – Rs.62,230/- 10 x 1190 – 11 x 1360 – 15 x 1670 – Rs.114,140

Applicants recruited to Court Family Councillor Grade II will be placed in the initial Salary scale of Rs. 62,230/- and salaries will be paid as per schedule III of Public Administration Circular No : 10/2025 dated 23.03.2025.

05. This post is permanent and pensionable. Though it has been stated above that the post is pensionable, the Officers that are to be recruited to Grade II of the Court Family Councillor in future will be subjected to decisions taken by the Government and/or Judicial Service Commission in relation to the pension scheme applicable to them.

**06. Qualifications :**

Following qualifications shall have been completed to be recruited to Court Family Councillor Grade II of the Scheduled Public Officers' Service.

- (a) Be a citizen of Sri Lanka;  
*and*  
(b) Be a person of an excellent moral character;  
*and*  
(c) Should be not less than twenty eight (28) years of age and not more than thirty five (35) years of age as at 02.05.2025;  
*and*  
(d) A Degree on Psychology or Sociology from a University recognized by the University Grants Commission or from an institute recognized by the University Grants Commission as a degree awarding institute;  
*and*  
A Diploma on Psychology Counseling from a Government recognized institute;  
*or*  
(e) A Special Degree on Psychology or Sociology from a University recognized by the University Grants Commission or from an institute recognized by the University Grants Commission as a degree awarding institute;  
*or*  
(f) A Post Graduate Degree in Psychology or Sociology from a University recognized by the University Grants Commission or from an institute recognized by the University Grants Commission as a degree awarding institute.

**Note -** The upper age limit for officers who are already in the Government Service, Provincial Public Service and Scheduled Public Service is forty five (45) years.

All the applicants recruited to the Scheduled Public Officers' Service shall have a sound physical and mental fitness to serve in any part of the Island and to perform the duties of the post.

**N.B. -** It is compulsory that every applicant should have fulfilled all the qualifications required for the respective post by 02<sup>nd</sup> May 2025 or prior to said date.

07. A number of applicants equal to the number of vacancies may be appointed after an interview for verifications of qualifications. However, the number of officers to be selected at a time will be determined by the Commission.

08. Penalty for furnishing false information :-

Any misstatement or suppression of a fact which is considered material will render the applicant liable to disqualification, if such statement or suppression is discovered before the selection and to dismissal or discontinuance if discovered after the selection.

09. *Application fees* –

The application fee is Rs.400/= The receipt obtained by paying said amount to the credit of the account of ‘**Secretary, Judicial Service Commission**’ bearing **No. 297100199025039** at **People’s Bank, Dam Street Branch** should be affixed using one edge of the receipt on the due place of the application so as not to be detached. (A photocopy of the receipt should be kept with the applicant for future use) The fee will not be refunded under any circumstances, while money orders and stamps will not be accepted in respect of the fee.

10. Method of applying -

- (a) Applications should be prepared in compliance with the specimen application form annexed to this notification using both sides of the paper of size 8 ½ "x 12" (A 4) and it should be completed in applicant’s own handwriting. Computerized /Typed applications can also be used for this purpose.

Applications which are incomplete and not prepared in accordance with the specimen form will be rejected without any notice. (It would be advisable to keep a photocopy of the completed application form) It is the responsibility of the applicant to make sure that the application form prepared by him/her complies with the specimen given in the examination notice, as otherwise the application may be rejected.

- (b) Duly completed applications should be sent by registered post to reach the address “Secretary, Judicial Service Commission Secretariat, Colombo 12” on or before **30<sup>th</sup> May 2025**.

The words “**Recruitment to Court Family Councillor Grade II of the Scheduled Public Officers’ Service - 2025**” should be clearly written on the top left hand corner of the envelope in which the application is enclosed. Any application received after **30<sup>th</sup> May 2025** will be rejected.

- (c) Applicant’s signature in the application form should have been attested by a Principal of a Government School, a Justice of Peace, Commissioner for Oaths, an Attorney at - Law , Notary Public, Commissioned Officer in the Armed Forces, an Officer holding a Gazetted post in the Police Service or an Officer holding a permanent post in Staff Grade in the Public Service.

- (d) Applicants who are already in Public Service and who have fulfilled above qualifications should submit their applications through their respective Head of the Department.

- (e) Applications which have not been duly completed in every respect will be rejected. No complaints regarding applications lost or delayed in the post will be entertained.

11. Any matter not provided for in these rules will be dealt with as determined by the Secretary of the Judicial Service Commission subject to the instructions of the Judicial Service Commission.

12. In the event of any inconsistency or contradiction among the Sinhala, Tamil and English texts of this notification, the Sinhala text shall prevail.

By order of the Judicial Service Commission,

H.S.SOMARATNE,  
Secretary,  
Judicial Service Commission.

Judicial Service Commission Secretariat,  
Colombo 12,  
25th April 2025.