

For office use only

National Child Protection Authority

Application for the Post of

01. Personal Details

Name in Full Rev./ Mr./Mrs./Miss			
Name with initials			
Date of Birth / Age	Date :	Month:	Year: Age:
Sex	Male:	Female :	
National Identity Card No/Passport No			
Civil Status	Married:	Single:	
Nationality			
Permanent Address			
Contact Numbers			
E-mail Address			

02. Educational/Professional Qualifications

2.1 G.C.E. (O/L) Examination Year: Index No:.....

	<i>Subject</i>	<i>Grade</i>		<i>Subject</i>	<i>Grade</i>
1			6		
2			7		
3			8		
4			9		
5			10		

2.2 G.C.E. (A/L) Examination Year: Index No:.....

	<i>Subject</i>	<i>Grade</i>
1		
2		
3		
4		

2.3 Degree Qualifications

	Degree	Name of the University/ Institution	Class/Grade obtained	Date of Award	Effective date of degree
1					
2					

2.4 Post Graduate Degree Qualifications

	Degree	Name of the University/ Institution	Date of Award	Effective date of degree
1				
2				
3				

2.5 Professional Qualifications

(Chartered Qualifications / Memberships / Registrations / Post Graduate Diploma / Advanced Diploma / Diploma / National Vocational Qualification (NVQ)/ Certificate Qualifications / (Including Computer, Language etc.)

	Qualification	Field	Name of Institution	Date of Award	Duration
1					
2					
3					
4					

03. Working Experience

	Employer/ Institution	Designation	From –To	Number of Years	
				years	Months
1					
2					
3					

04. Extra Curricular Activities

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05. Other Achievements (Including Leadership, Managerial, Research, Project Involvements, Experience, Publications etc.)

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06. Any other particulars (Not included above)

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07. Two Non Related Referees

Name		Designation	Address	Contact Details (TP Number & Email)
1				
2				

8. Preferred medium for appearing in the examination.

Sinhala ☐ Tamil ☐ English ☐

9. I hereby certify that the particulars submitted by me in this application are true and accurate. I am aware that if any of these particulars are found to be false or inaccurate, I am liable to be disqualified before selection and to be dismissed without any compensation if the inaccuracy is detected after appointment.

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Signature of Applicant

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Date

10. Recommendation of the Head of the Institution

(For the applicants who are already in the service of Government Departments/ State Corporations/ Statutory Boards)

I recommended and forwarded herewith the application of Mr/ Ms/ Mrs for the above post and agree/ do not agree to release him/her in case selected to the post applied for.

11. Enclose the copies of the following documents (Please insert “√” mark and Annexure Number)

Description of Document	Attached “√”	Annexure No
1. Certified copy of Birth Certificate		
2. Certified copy of NIC/Passport		
3. Certified copy of G.C.E (O/ L)		
4. Certified copy of G.C.E.(A/L)		
5. Certified copies of Degree Certificate & Transcript/ Detailed results sheet		
6. Certified copies of Masters/ (Postgraduate Degree) certificate & Transcript/ Detailed results sheet		
7. Certified copies of certificates for Professional Qualifications		
8. Certified copies of certificates for Working Experience/ Service Certificates		
9. Certified copies of certificates for proof Extra Curricular Activities		
10. Certified copies of certificates for Other Achievements		
11. Certified copies of certificates for Any other particulars		
12. Authentication letter from U.G.C (for foreign Degrees)		

I have enclosed copies of the following documents. Total number of the pages(Application and Annexure)

Date :.....

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Signature of Applicant