



# Ministry of Environment

## Strengthening resilience of vulnerable communities in Sri Lanka to increased impacts of climate change (ADAPT4R)

### Recruitment of Project Staff

The main goal of the above project is to strengthen the climate change adaptive capacity and food security of vulnerable communities in Sri Lanka's dry zone. The project will enable vulnerable groups to strengthen access to use Last Mile Climate Services (LMCSs) to develop systems to co-produce, disseminate and scale up tailored agro met and hydro met advisories and enhance the adaptive capacity of poor farming households facing high climate risks, with a focus on women and vulnerable groups, to develop and implement local adaptation plans informed by climate advisories, resulting in improved practices, and diversified, climate – resilient livelihoods.

Ministry of Environment is the Executing Entity and the World Food Programme (WFP) is the Multilateral Implementing Entity of this Project. The project is implemented in collaboration with multiple stakeholder organizations both at national and sub national levels. The project grant amount is USD 6,997,762 and the project period is 5 years from 2025 - 2029. The project is implemented in Monaragala, Kurunegala, Trincomalee, Mannar, Mullaitivu and Vavuniya Districts.

The Ministry of Environment calls for applications to recruit project staff to the National Project Executing Team (NPET) in Colombo and Project Implementation Units (PIUs) for 6 districts for the above project as per the Management Services Circular No. 01/2019.

Applications are invited from the citizens of Sri Lanka for the following positions with below mentioned qualifications and experience.

| No  | Positions                              | No. of Posts | Full Time / Part Time | Salary Scale |
|-----|--|--------------|-----------------------|--------------|
| 01. | National Project Coordinator           | 01           | Full Time             | PS 1         |
| 02. | Finance Manager                        | 01           | Full Time             | PS 3         |
| 03. | Project Monitoring & Reporting Manager | 01           | Full Time             | PS 3         |
| 04. | District Implementation Managers       | 06           | Full Time             | PS 3         |

#### 01. National Project Coordinator - 01 Post - Colombo

- A successfully completed Bachelor's Degree in the relevant field (Agriculture, Environment Management, Biological Science, Physical Science, Engineering, Economics, Social Science, Management etc.) which is recognized by the University Grants Commission
- or
- A qualification recognized by the University Grants Commissions as an equivalent qualification to the Bachelor's Degree in the relevant field.
- with
- A postgraduate qualification (Master's Degree / Postgraduate) in the relevant discipline (Agriculture, Environment Management, Project Management, Climate Change, Public Administration).
- and
- Minimum of 10 years of experience in managing projects in the relevant field.
- Experience in managing foreign funded projects would be an added qualification.

#### 02. Finance Manager - 01 Post - Colombo

- A successfully completed Bachelor's Degree in the relevant field (Finance, Commerce, Business Management, and Accountancy) which is recognized by the University Grants Commission
- or
- A qualification recognized by the University Grants Commissions as an equivalent qualification to the Degree in the relevant field obtained from a recognized professional institution in the relevant field.
- and
- An officer of the Government All island Service Class III/II or above or similar status in the relevant field.
- or
- An associate membership/a similar professional qualification obtained from a recognized professional institution in the relevant field
- with
- At least 5 years of experience in the relevant field.
- Experience in managing foreign funded projects would be an added qualification.

#### 03. Project Monitoring & Reporting Manager - 01 Post - Colombo

- A Bachelor's Degree in a relevant field (Environment, Business Administration, Public Administration, Management, Human Resources Management) or a related field
- and
- A postgraduate qualification (Master's Degree / Post Graduate Diploma) in the relevant fields
- At least 5 years of experience in progress reporting, monitoring and evaluation, data base management.
- Experience with coordination of international donor agencies and/or UN agencies.
- A certificate or diploma in project monitoring and evaluation would be an added qualification

#### 04. District Implementation Managers -

**Kurunegala, Monaragala, Mannar, Mullaitivu, Trincomalee and Vavuniya.**

- A successfully completed Bachelor's Degree in the relevant field (Agriculture, Environment Management, Economics, Social Science, Geography etc.) which is recognized by the University Grants Commission
- or
- A qualification recognized by the University Grants Commission as an equivalent qualification to the Bachelor's Degree in the relevant field.
- with
- Minimum of 5 years of experience in environment or other related field
- Strong stakeholder coordination, communication skills and team work are essential

#### General Conditions:

- **Method of Selection:** Short listed applicants based on qualifications and experience will be called for an interview.
- **Age:** As per the Management Services Circular No. 01/2019.
- **Term of Employment:** All appointments will be on contract basis for one year and would be extended based on performance
- The Terms of Reference (TOR) for the above positions and the basic application format could be downloaded from [www.climatechange.lk](http://www.climatechange.lk) and [www.env.gov.lk](http://www.env.gov.lk).

The Ministry of Environment requests applications from qualified candidates to submit duly completed applications for the above positions together with a Curriculum Vitae to **Director, Climate Change Secretariat, Ministry of Environment, "Sobadam Piyasa", 416/C/1, Robert Gunawardana Mawatha, Battaramulla** via registered post on or before 14.05.2025.

Late submissions will not be accepted.

**Secretary  
Ministry of Environment  
Battaramulla.**