



**Banking Assistant:**  
**Trade related International Remittances**  
**Trade Department**

DO YOU EMBRACE  
PERSEVERANCE, DISPLAY  
RESILIENCE, AND BELIEVE THAT  
COLLECTIVELY

*we can foster growth and progress together?*



You should ideally,

- possess minimum 03 years of experience in a similar role processing outward remittances related to advance payments, open accounts, freight charges which are related to import and export.
- sound knowledge in preparation of MT 103
- knowledge of ICC regulations, import export control regulations and CBSL Regulations related to import and export payments.
- experience in handling queries from correspondent / nostro banks.
- experience in handling queries from branches/business units and customers
- knowledge of other Trade-related (Import/Export) products will be an added advantage

You will be mainly responsible for;

- processing payments related to advance payment, open account, freight charges related to import and export.
- preparation of payments (MT 103) related to advance payment and open account and freight charges related to import & export.
- timely responding/escalation of queries from correspondent banks, branches, business units and customers

Candidates should preferably have exposure in all above mentioned areas, however exposure in any one of the mentioned areas will also be considered for selection.

*A competitive remuneration package and other fringe benefits as well as structured career advancement opportunities and extensive training are on offer for the chosen candidate.*

*We are an equal opportunity employer, committed to promoting an inclusive and diverse environment. Recruitment to the Bank is based solely on merit and competency. Any form of canvassing is discouraged.*

*Correspondence will only be with the short-listed candidates.*

*Please apply via e-mail by sending an updated CV or a DFCC Bank application form which could be downloaded from our website to [recruit@dfccbank.com](mailto:recruit@dfccbank.com) with the post applied for in the subject By April 30th, 2025.*

**Chief Human Resource Officer DFCC Bank PLC,**  
**73/5, Galle Road, Colombo 03**