



RAJARATA UNIVERSITY OF SRI LANKA

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INVITATION FOR APPLICATIONS

POST OF VICE-CHANCELLOR

The Council of the Rajarata University of Sri Lanka invites applications for the post of Vice-Chancellor in terms of Section 34 (1) of the Universities Act No. 16 of 1978 and subsequent amendments and as per the terms and conditions in the Commission Circular No. 03/2023. Under the provision of the Universities Act No. 16 of 1978, the Vice-Chancellor is a full-time Officer and shall be the Principal Executive Officer, the Principal Academic Officer, and the Accounting Officer of the University. He/She shall also be an ex-officio member and the Chairman of both the Council and the Senate.

The Vice-Chancellor shall, unless he/she vacates office earlier or is removed from office in terms of the Universities Act No. 16 of 1978, hold office for a term of three years or until he/she completes his/her sixty-fifth year, whichever occurs earlier.

The Vice-Chancellor is responsible for directing academic affairs, conducting and introducing management policies, implementing the decisions of the Council, and directing the general administration of the University. He/She shall uphold the principles of academic excellence, transparency, accountability, democratic management, and effective impartial leadership.

The successful candidate should possess a record of high academic achievements including a strong research profile, proven leadership qualities, and interpersonal skills to interact objectively with diverse interest groups, a clear understanding of policy issues, and a commitment to the effective implementation of decisions. He/She should also possess a deep understanding of the ethos and mission of the university, including commitment to the community. (Prospective Applicants/ nominees are invited to visit the University website: <http://www.rjt.ac.lk/news/?cat=2> for details)

The Vice-Chancellor is eligible to receive the highest academic salary within the university system, an entertainment allowance of 15% of the basic salary, a communication allowance, fuel allowance etc. In addition, the Vice-Chancellor is entitled to an official vehicle with driver and residence at Vice-Chancellor's Lodge with all amenities and services.

The following documents should accompany the Applications :

- Complete curriculum vitae of the applicant including the date of birth (the applicant should be a citizen of Sri Lanka and shall be less than 63 years of age as at the closing date) Please attach a copy of birth certificate and Identity Card to the Curriculum Vitae.
- A personal statement of vision for the development of the University and a brief account of what the applicant proposes to achieve if appointed to the post of Vice-Chancellor.
- Where the incumbent Vice-Chancellor is an applicant or had held the post of Vice-Chancellor of this University before, a report highlighting accomplishments during his/ her first period of the office, in addition to the documents mentioned in Para. (II) above.
- A letter from the employer indicating whether the applicant could be released in the event of his/her appointment to the post in case of an applicant serving in public service, corporations, statutory bodies, or higher educational institutions other than the Rajarata University of Sri Lanka.

Applications should be addressed to the **Registrar/Secretary to the Council, Rajarata University of Sri Lanka, Mihintale**, and sent under **registered post** or hand delivered to reach the Office of the Registrar on a working day, **at or before 3.30 p.m. on 09.04.2025**. The envelope containing the application must be marked "Post of the Vice-Chancellor" on the top left-hand corner.

In addition, a soft copy of the application and related documents in PDF format should be submitted to **registrar@rjt.ac.lk** e-mail address on or before the above date.

A Special Council Meeting will be convened on a working day within two months after the closing date of applications, and the applicants are summoned in person before the Special Council Meeting for evaluation and an interview. All applicants are requested to make a brief presentation of a minimum of ten (10) minutes duration but not exceeding fifteen (15) minutes. If an applicant is not in a position to appear before the special council meeting in person due to an illness or for being overseas, he/she shall be allowed to appear via virtual mode, with prior notice to the Secretary.

The selection will be made following the methodology set out in the University Grants Commission Circular No. 03/2023 dated 10.04.2023. Please refer to the aforesaid Circular for further details on the procedure of appointment to the post of Vice-Chancellor.

The applications received after the closing date and time shall not be considered.

Registrar and Secretary to the Council
Rajarata University of Sri Lanka

09.03.2025