



Ministry of Public Administration, Provincial Councils & Local Government

RURAL INFRASTRUCTURE DEVELOPMENT PROJECT IN EMERGING REGION (RIDEP) - LOAN No. SL-P116

Recruitment of Project Staff

The Government of Sri Lanka has made arrangements to implement Rural Infrastructure Development Project in Emerging Region (RIDEP) under the financial assistance of Japan International Cooperation Agency (JICA) with the total cost of 15,410 JPY Million during the period from 2017 to 2028. The objective of the project is to raise living standards and to develop livelihood of local people through improvement of basic infrastructure such as rural road, medium and small size irrigation and potable water supply facilities in Northern, Eastern, North Central and Uva Provinces.

The Ministry of Public Administration, Provincial Councils & Local Government is the main institute having authority to execute this project with the financial assistance of Japan International Cooperation Agency (JICA) and the Ministry calls for applications to recruit staff to the Project Management Unit (PMU) and Project Implementation Units (PIUs) of this Project as per the Management Services Circular No. 01/2019 dated 05.03.2019.

Applications are invited from citizens of Sri Lanka with below mentioned qualifications and experience to fill the following positions in the project.

No.	Positions	No. of Posts	Salary Level	Salary Range (+ Government approved Allowances)
Recruiting Staff to the Project Management Unit (PMU) – Colombo				
1	Deputy Project Director	01	PS 2	Rs. 165,000.00 – Rs. 185,000.00
2	Senior Engineer cum Procurement Specialist	01	PS 3	Rs. 160,000.00 – Rs. 175,000.00
3	Environmental and Community Development Specialist	01	PS 3	Rs. 160,000.00 – Rs. 175,000.00
4	Project Accountant	01	PS 4	Rs. 135,000.00 – Rs. 150,000.00
5	Accounts Assistant	02		As per the Management Services Circular No. 01/2019 dated 05.03.2019
6	Driver	02		
7	Office Assistant	02		
Recruiting Staff to the Project Implementation Units (PIUs) [Northern/Eastern/North Central/Uva Provinces]				
8	Project Accountant	04	PS 4	Rs. 135,000.00 – Rs. 150,000.00
9	Engineer cum Compliance Officer	04	PS 4	Rs. 135,000.00 – Rs. 150,000.00
10	Technical Officer (Potable Water)	04	PS 6 Category A	Rs. 64,000.00 – Rs. 69,000.00

1. Deputy Project Director (PS 2) – 01 Post (PMU) – Colombo

- A successfully completed bachelor's degree in the relevant field (Civil Engineering) which is recognized by the University Grants Commission
Or
A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field (Civil Engineering)
Or
An Associate membership / a similar professional qualification obtained from a recognized professional institution in the relevant field (Civil Engineering)
With
At least 13 years post qualifying experience at managerial Level out of which 06 years should be at the Senior Managerial Level.
Shall be a Member of Engineering Council of Sri Lanka.
- A successfully completed bachelor's degree in the relevant field (Civil Engineering) which is recognized by the University Grants Commission
Or
A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field (Civil Engineering)
And
Corporate Chartered membership or a similar professional qualification obtained from a recognized professional institution in the relevant field (Civil Engineering)
Or
A Postgraduate Degree in the relevant field (Civil Engineering) which requires at least 11 years post qualifying experience at Managerial level out of which 05 years should be at the Senior Managerial Level.
- A successfully completed bachelor's degree in the relevant field (Civil Engineering) which is recognized by the University Grants Commission
Or
A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field (Civil Engineering)
And
A Postgraduate degree in the relevant field
And
Corporate / Chartered membership or a similar professional qualification obtained from a recognized professional institution in the relevant field (Civil Engineering)
With
At least 09 years post qualifying experience at managerial Level out of which 04 years should be at the Senior Managerial Level.
Shall be a Member of Engineering Council of Sri Lanka.
- Grade I officer of a government All Island Service or a similar status in the relevant field (Civil Engineering)
With
At least 05 years of experience in a Grade I post.
Shall be a Member of Engineering Council of Sri Lanka
 - Preference will be given to those who have experience in foreign funded projects.
 - Candidates with rural roads and irrigation experience will have an added advantage.

2. & 3. Senior Engineer cum Procurement Specialist (PS 3) – 01 Post / Environmental & Community Development Specialist (PS 3) – 01 Post (PMU) – Colombo

- A successfully completed bachelor's degree in the relevant field which is recognized by the University Grants Commission
Or
A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field
Or
An Associate membership / a similar professional qualification obtained from a recognized professional institution in the relevant field
With
At least 12 years post qualifying experience at Managerial Level
For the Senior Engineer Post : Shall be a Member of Engineering Council of Sri Lanka.
- A successfully completed bachelor's degree in the relevant field which is recognized by the University Grants Commission
Or
A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field
Or
An Associate membership / a similar professional qualification obtained from a recognized professional institution in the relevant field
And
A Postgraduate degree in the relevant field or Corporate/Chartered membership or a similar professional qualification obtained from a recognized professional institution in the relevant field
With
At least 09 years post qualifying experience at Managerial Level

For the Senior Engineer Post : Shall be a Member of Engineering Council of Sri Lanka.

- Grade I officer of a government All Island Service or a similar status in the relevant field

With

At least 04 years of experience in the class I post

For the Senior Engineer Post : Shall be a Member of Engineering Council of Sri Lanka.

- Preference will be given to those who have experience in foreign funded projects.
- Candidates with rural roads and irrigation experience will have an added advantage.

4. & 8. Project Accountant (PS 4) – 05 Posts {PMU – Colombo/PIUs (NP, EP, NCP&UVA)}

- A successfully completed bachelor's degree in the relevant field (Accounts) which is recognized by the University Grants Commission
Or
A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field
Or
An Associate membership / a similar professional qualification obtained from a recognized professional institution in the relevant field
With
At least 08 years post qualifying experience in the relevant field
- An officer of the government All Island Services Class III/II or above or similar status in the relevant field
With
At least 08 years of experience in Class III/II post
 - Preference will be given to those who have experience in foreign funded projects.
 - Familiar with current accounting software (such as QuickBooks) will be an added advantage

5. Accounts Assistant – 02 Posts (PMU) - Colombo

Minimum Educational Qualifications and Experience :

Having passed the G.C.E. (O/L) examination in six (06) subjects with three (03) credit passes including English and Sinhala/Tamil Language and having passed three (03) subjects in one sitting at G.C.E. (A/L) examination.

And

03 years or above experience as an Accounts Assistant in Foreign Funded Projects. Knowledge in the use of MS Office Packages and Computer Based Accountancy System is required.

6. Driver – 02 Posts (PMU) – Colombo

Minimum Educational Qualifications and Experience :

Passed the GCE (O/L) in 06 Subjects in one sitting with 02 Credit Passes and good mechanical knowledge and holding a valid driving license.

And

Minimum of 05 years experience as a Driver in Foreign Funded Projects

Duties and Responsibilities :

To drive and maintain Project vehicles in good condition.

7. Office Assistant – 02 Posts (PMU) – Colombo

Minimum Educational Qualifications and Experience :

Passed the GCE (O/L) in 06 Subjects in one sitting with 02 Credit Passes

And

Minimum of 05 years experience as an Office Assistant in Foreign Funded Projects

9. Engineer cum Compliance Officer – (PS 4) – 04 Posts - PIUs (NP, EP, NCP&UVA)

- A successfully completed bachelor's degree in the relevant field (Civil Engineering) which is recognized by the University Grants Commission
Or
A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field (Civil Engineering)
Or
An Associate membership / a similar professional qualification obtained from a recognized professional institution in the relevant field (Civil Engineering)
With
At least 08 years post qualifying experience in the relevant field (Civil Engineering)
Shall be a Member of Engineering Council of Sri Lanka.
- An officer of the government All Island Services Class III/II or above or similar status in the relevant field (Civil Engineering)
With
At least 08 years of experience in Class III/II post
Shall be a Member of Engineering Council of Sri Lanka.
 - Preference will be given to those who have experience in foreign funded projects.
 - Candidates with Rural roads and Irrigation experience will have an added advantage.

10. Technical Officer (Potable Water) – (PS 6 Category A) – 04 Posts-PIUs (NP, EP, NCP&UVA)

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 05, issued by a Technical/Vocational Training Institute accepted by the Tertiary and

Vocational Education Commission for a post related to technical field and at least 13 years of experience in required areas of specialization

- Preference will be given to those who have experience in foreign funded projects.
- Candidates with Community Water experience will have an added advantage.

General Conditions :

- Method of Selection :** Short-listed applications based on qualifications and experience will be called for an interview.
- Age :** as per the Management Services Circular No. 01/2019 dated 05.03.2019.
- EPF contribution of the Employee will be 8%, EPF contribution of the Employer will be 12% and ETF 3% of the monthly salary.
- Terms of Employment :** All appointments will be on contract basis for one year term initially with facility for service extension on contract basis annually depending on the duration of the project, necessity of the post and satisfactory performance.

Officers who are serving in public sector or state organizations should send their applications through their representative heads of institutions and interested applicants are requested to forward their curriculum Vitae with copies of relevant educational qualifications and experience certificates to the **Secretary, Ministry of Public Administration, Provincial Councils & Local Government, No. 330, Union Place, Colombo 02** at or before **3.00 p.m. on 28th February 2025** by registered post.

Note : Name of the post should be written on the top left-hand corner of the envelope.

**Secretary,
Ministry of Public Administration, Provincial Councils & Local Government**