



**රාජ්‍ය පරිපාලන, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශය**  
**பொது நிர்வாக, மாகாண சபைகள் மற்றும் உள்ளூராட்சி அமைச்சு**  
**Ministry of Public Administration, Provincial Councils and Local Government**

නිදහස් වතුරගුල, කොළඹ 07, ශ්‍රී ලංකාව. சுதந்திர சதுக்கம், கொழும்பு 07, இலங்கை. Independence Square, Colombo 07, Sri Lanka.

දුරකතනය தொலைபேசி: 011-2696211-13 Telephone 011-2166000	ෆැක්ස් தொலைநகல்: 011- 2695279 Fax	ඊ-මේල් மின்னஞ்சல்: info@pubad.gov.lk E-mail	වෙබ් අඩවිය இணைத்தளம்: www.pubad.gov.lk Web Site
මගේ අංකය எனது இல My No	MPA/PSD/SP PRO/2025-P1	ඔබේ අංකය உமது இல Your No	දිනය திகதி Date

Secretaries of Ministries  
 Chief Secretaries of Provincial Councils  
 Secretaries of the Commissions  
 District Secretaries/ Government Agents  
 Heads of Departments

**Promotion of Officers in Grade I of Sri Lanka Planning Service to Special Grade**

Approval of the Public Service Commission has been granted to call applications from the qualified officers to fill the vacancies in the approved number of posts in Special Grade of Sri Lanka Planning Service that exist as at 01.01.2025 as per the provisions of the revision No. 2196/42 dated 08.10.2020 made to the Minute of Sri Lanka Planning Service published by the extraordinary gazette No.1670/32 dated 10.09.2010.

02. Accordingly, action will be hereby taken to call applications to eighteen (18) vacancies that exist as at 01.01.2025 in Special Grade of Sri Lanka Planning Service and call a number of officers out of the qualified officers, equivalent to twice the number of vacancies, for the interview on the order of the seniority list.

03. Qualifications to be satisfied to be promoted to Special Grade

- I. Candidate should have obtained a Post Graduate Degree from a University or from an institute of Higher Education recognized by the University Grants Commission in any one of the following subject fields. The Post Graduate Degree should involve at least one year's academic studies.
  - (a) Development Planning / Development Education / Project Planning / Project Management
  - (b) Economics / Economic Measurement / Financial Economics / Development Economics
  - (c) Commercial / Financial Management
  - (d) Social Science / Social Work / Community Development / Education / Nutrition / Health
  - (e) Mathematics / Statistics / Quantitative Techniques and Quantitative Analysis

- (f) Agriculture / Animal Husbandry / Ecology / Agricultural Economics
- (g) Information Technology / Computer Science / Management Information Systems (MIS)
- (h) Geography / Provincial Development / Urban Development / Urban and Provincial Planning / Geographical Information System / Demography / Demographic Studies
- (i) Human Resources Management / Sales Management / Communication
- (j) Physical Planning / Transport Planning / Urban and Rural Planning / Industrial Management
- (k) Any other field of subjects approved by the Public Service Commission

- II. Should have completed an active and satisfactory period of service of five (05) years in Grade I of the Service and earned five (05) salary increments following the promotion to Grade I as at the date of examining the qualifications for promotion.
- III. Should have completed an active period of service not less than eighteen (18) years in service as at the date of examining the qualifications for promotion.
- IV. Should have demonstrated a performance at satisfactory level or above during five (05) years immediately preceding the date of examining the qualifications for promotion.
- V. Should not have been subject to a disciplinary punishment as per the provisions set out in Public Service Commission Circular No. 01/2020 as at the date of examining the qualifications for promotion.
- VI. Should have completed the 3rd Efficiency Bar Examination as at the due date.

#### 04. Method of Promotion

- 4.1 A number of applicants not more than twice the number of vacancies that exists as at 01.01.2025 will be interviewed by a Board of Interview constituting three members appointed by the Public Service Commission and the recommendations on promotion to Special Grade will be submitted to the said Commission, as per the 5<sup>th</sup> revision No. 2196/42 dated 08.10.2020 made to the Service Minute.
- 4.2 Accordingly, a number of officers equivalent to the number of vacancies in Special Grade that exists as at 01.01.2025 will be promoted to the Special Grade by the Public Service Commission on the order of seniority of the officers in Grade I in accordance with the recommendations made by the Board of Interview.

05. After the officers, who are promoted to Special Grade, are appointed to a post approved under Special Grade, should assume duties in the new post within 22 working days from the date of the said appointment and action will be taken to cancel the promotion to Special Grade granted to the officers, who fail to report for duty within 22 working days, as per the provisions of Public Service Commission Circular No: 01/2021.

06. Since promotions are made to the posts, which have been vacant as at 01.01.2025, the officers in active service, who have satisfied the prescribed qualifications as at the said date, should send their applications perfected by themselves in accordance with the attached specimen to reach me on or before 31.01.2025 through the Secretaries of Ministries, Chief Secretaries, District Secretaries, Heads of Departments. Under no circumstance the applications sent after the closing date will be accepted and the applications, which are incomplete and with defects, will be rejected.

07. It is hereby requested to inform the relevant officers to submit their applications only if they have satisfied the above-mentioned basic qualifications as at 01.01.2025. Further, the officers who have satisfied the qualifications prescribed in paragraph 03 above and appeared for the previous interview for promotion but were not promoted or who were unable to submit their applications can also apply for these promotions.

08. Further, it is sufficient for officers who applied for promotion to the Special Grade of the Sri Lanka Planning Service as at 01.07.2024 to attach only the performance report and the salary increment form relevant to the year 2024 to the application form when submitting applications as per this notification.

09. Please make the relevant officers aware in this regard.

On the order of the Public Service Commission,

Sgd./S. Alokabandara  
Secretary  
Ministry of Public Administration, Provincial Councils  
and Local Government

Telephone : 0112688124  
Fax : 0112691690  
E-mail : d.psd.pubad@gmail.com