

IRRIGATION DEPARTMENT

Open Competitive Examination for the Recruitment to the post of Store Keeper in Grade III in the Irrigation Department-2024

APPLICATIONS are hereby called from qualified citizens of Sri Lanka to fill the vacancies of Store Keeper in Grade III in the Irrigation Department.

2. (i). Calling for applications – Applications shall be prepared by the candidate in compliance with the specimen application form given at the end of this *Gazette* Notification, using both sides of the paper of size A4 (21cm x 29cm).
- (ii). Applications shall be prepared using the computer as such that heads from 1.0 to 3.0 appear in the first page, heads from 4.0 to 6.0 appear in the second page and the rest appear in the third page. Relevant information shall be filled in candidate's own hand writing.
- (iii). Applications that do not comply with the specimen application form and that contain incomplete information will be rejected without notice.
- (iv). It would be useful for the candidate to keep a photocopy of the application form. Further, when preparing the specimen application form, the name of the examination mentioned in the heading of the application form must be indicated in English, in addition to Sinhala in Sinhala medium applications, and in addition to Tamil in Tamil medium applications.
- (v). Applications completed in the language medium in which the applicant intend to sit for the examination shall be sent *via* registered post on or before **30.11.2024** to reach the address "Director General of Irrigation, Irrigation Department, 230, Bauddhaloka Mawatha, Colombo 07."
- (vi). When sending the application, it is mandatory to pay an amount of Rs. 600/= as examination fees. It must be paid to be credited to the Account bearing Account No: 7042385 maintained under the Name of Director General of Irrigation at Taprobane branch of Bank of Ceylon, at Hospital road, Colombo 01, and the receipt shall be pasted on the application.
- (vii). When sending the application, the words "Recruitment for the post of Store Keeper-2024" shall be mentioned in the top left hand corner of the envelope in which the application is enclosed.

(viii). Applicants who are in Public Service/ Provincial Public Service shall send their applications through the Head of the Department on or before the prescribed date.

(ix). Receipt of the application will not be notified. Complaints regarding applications or other related document lost or delayed in the post will not be entertained.

(x). Applications that do not comply with the relevant specimen form, that are incomplete and that are late will be rejected without notice.

3. Identity - Each candidate shall be required to prove his/ her identity at the examination hall to the satisfaction of the supervisor. For this purpose, any of the below documents will be accepted.

- (i) National Identity Card issued by the Department of Registration of Persons,
or
- (ii) Valid passport,
or
- (iii) Valid driving license.

4. False information- When filling the application, very carefully accurate information must be provided. If any candidate is found to be unqualified, his/ her candidature shall be cancelled at any stage prior to, during or after the examination.

5. If any information furnished by a candidate is found to be false at any stage, he/she shall be dismissed from the Public Service.

6. (i). Monthly salary scale applicable for this post - As per the Public Administration Circular 03/2016 and (MN-01-2016) salary group, Rs. 27,140- 300x10- 350x11- 495x10- 660x10- Rs. 45,540/= and salary shall be paid as per the provisions of the said circular.

(ii). Upon appointing to the post, the Efficiency Bar Examination shall be passed before reaching the fourth salary step.

7. (i). Age limit - The age shall be not less than 18 years and not more than 30 years as at the closing date of applications.

(ii). For an officer in the public service, the age shall be not more than 45 years as at the closing date of applications.

8. Conditions of Employment -

- (i). This post is permanent and pensionable. Selected applicants shall make contributions to the Widow's/ Widower's and Orphans Pensions Scheme, and you shall be subjected to the policy decisions taken by the Government in this regard, in future.
- (ii). This appointment is subjected to a probationary period of three (03) years. Also, provisions of the Procedural Rules No. 2310/29 issued by the Public Service Commission on 14.12.2022 shall be applicable.
- (iii). As per the Public Administration Circular No. 7/2007 and circulars incidental thereto, the language proficiency of applicable level shall be obtained within the prescribed period.
- (iv). Keeping in charge and the proper issuance of the general offices storage items and machineries, engineering materials relevant to the construction worksites and projects of the department are the duties applicable to this post.
- (v). As a public servant you shall be bound to serve in anywhere in the island.

9. Educational and other qualifications:-

(i). Educational qualifications:

- (a) Shall have passed the G.C.E (O/L) Examination in six subjects within one sitting, with credit passes for Sinhala/ Tamil/ English language, Mathematics and two other subjects.

And

- (b) Shall have passed at least one subject at the G.C.E (A/L) Examination (except for the Common General Test)

(ii). Physical fitness:-

Shall be physically and mentally fit to serve and to perform duties of the post in any part of Sri Lanka.

(iii). Other:

- (a) Shall be a citizen of Sri Lanka;
- (b) Shall be of excellent moral character;
- (c) It will be accepted as all the requisite qualifications for this post have been completed,

only if the applicant has completed the relevant qualifications and the prescribed age limit in every aspect as at the closing date of applications.

- (d) In addition to the qualifications in above 9(i)(a)(b), the successful completion of the three (03) months training on Store Keeping conducted by the Irrigation Training Institute- Galgamuwa during the probation period is a qualification required to be confirmed in the post.

10. Originals of the following documents shall be kept ready by the applicants for submission as required.

- I. Birth Certificate;
- II. Educational Certificates;
- III. 2 Certifications of Character obtained within 06 months upon informing the necessity.

11. Method of selection for the appointment - This open competitive examination for recruitment is a written test conducted only in Sinhala and Tamil media. The language medium applied for shall not be allowed to change subsequently. From candidates who passed the examination, selections will be done according to the order in which they obtained highest marks. (It is mandatory that all the qualifications mentioned in this notification shall be fulfilled).

This examination will be held only in Colombo in the year 2024.

12. Method of Selection-

Written test

Question paper	Marks	Pass marks	Duration
Intelligence test	100	40	01 hour

(Intelligence Test - Consist of a questionnaire to determine the logical thinking, analytical thinking power and the ability of decision making of the candidate.)

13. (i). Appearing for the examination - Admission cards for the examination shall be issued so as to receive a week before the examination. No applicant will be allowed to sit for the examination without an admission card. Applicants who sit for the examination shall produce their admission card in which their signature is attested to the supervisor.

- (ii). A notification will be published under the **Downloads-Exam** in the website **www.irrigation.gov.lk** immediately after the issuance of admission

cards. If the admission card is not received even after two or three days of such a notification, it must be informed to the Irrigation Department. It would be advisable to notify with a request letter along with certified photocopies of the application and the receipt of payment, receipt of registration kept with you, and a fax number for the admission card to be sent if residing outside of Colombo.

14. The signature of the applicant shall have been attested by a Principal of a Government school, a Justice of Peace, a Commissioner for Oaths, a Notary Public, or an Officer holding a post in staff grade in Public Service.
15. Candidates are subjected to all the rules and regulations imposed regarding the examinations. His/her candidature will be dismissed upon violations of the said rules and regulations.

16. The Director General of Irrigation reserves the authority on the final decision regarding conducting the examination, filling vacancies, not filling vacancies or filling a certain number of vacancies and all other matters.

Note - In case of any inconsistency among Sinhala, Tamil and English texts of this *Gazette* Notification, kindly note that, the Sinhala text shall prevail.

Eng. AJITH GUNASEKARA,
Director General of Irrigation.

On 10.04.2024,
Irrigation Department,
Colombo 07.