

### Specimen Application

## RECRUITMENT TO THE POST OF LEGAL OFFICER GRADE III OF THE EXECUTIVE SERVICE CATEGORY OF THE MINISTRY OF LANDS

(For office use only)

(Write the number relevant to the medium applied in the cage)

Sinhala-2      Tamil-3      English -4

**Note:** The medium of application cannot be changed

1. 0 1.1 Name in Full (Mr/Mrs/Ms) : .....

(In Sinhala/Tamil)

.....

1.2 Name in Full

.....

(In English Block Letters)

.....

1.3 Name with initials (Mr/Mrs/Ms) : .....

(In Sinhala/Tamil) Eg. එම්.පී.බී.එස්.කේ. ගුණවර්ධන

1.4 Name with initials

.....

(In English Block Letters)

2:0 2.1 Permanent Address

.....

(In Sinhala/Tamil)

.....

2.2 Permanent Address

.....

(In English Block Letters )

.....

3.0 3.1 Gender : Male - 0 Female 1  (write the relevant No. in the cage)

3.2 Civil Status : Married - 1

Unmarried -2

(write the relevant No. in the cage)

3.3 Date of Birth

Year

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Month

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Date

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3.4 Age as at 06.07.2024 : Years  Months  Days

3.5 National Identity Card Number:

4.0 4.1 Telephone No . Fixed:

Mobile:

5.0 Educational qualifications :

5.1	Degree	Institute	Date
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6.0 Date of swearing in as an Attorney-at-Law in the Supreme Court :-----

6.1 Date completed the 03 years experience after swearing in the Supreme Court :-----

6.2 Date completed the experience of 03 years in a legal post in a government institution :-----

\* The certificates /documents confirming the basic qualifications certified to be true by the applicant himself should be submitted along with the application.

7.0 Details of qualifications obtained under No.06 of the notice calling for applications:-

7.1 Additional Educational Qualifications: .....

7.2 Additional Professional Qualifications: .....

7.3 Knowledge in Information Technology: .....

7.4 Language Skill: .....

\*The documents in proof of additional qualifications should not be attached to the application and it is a responsible of the applicant to be prepared to furnish them at the interview.

8.0 Have you ever been convicted by a court of Law?

(If Yes, Please explain)

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#### 9.0 Certificate of the applicant

I declare that all the information provided by me in this application is true and correct, that all the parts have been duly completed and that I am aware that I will be subject to disqualification if this declaration is found to be untrue prior to my selection and dismissal if such a situation is discovered after the selection and I am subject to all rules and regulations.

Date:.....

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Signature of the Candidate.

#### 10.0 Attestation of the Signature of the Candidate:

I certify that Mr./ Mrs./Miss .....who has submitted this application is personally known to me and he/she placed his/her placed the signature on ..... day of ..... in my presence.

.....

Signature of the Officer certifying the signature

Full Name :

Designation:

Date :

(Confirm with the official stamp)

#### 11. Recommendation of the Head of the Department (Only for Public Service applicants)

I hereby certify that the applicant, Mr./Mrs./Miss..... is working in this institute and the particulars furnished by him/her are true and correct and his/her work, and behavior, attendance are satisfactory that no allegations have been leveled against him/her that, if he/she is selected for this post, he/she can be released from the service of this Institution.

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Signature of the Head of the Department

Name:

Designation:

Address:

Date:

(Place the official stamp)