

# OFFICER STRATEGIC PLANNING



We invite applications from highly driven and accomplished individuals for the position of **“Officer – Strategic Planning”** in the Finance Department at Union Bank.

## The Job

- ▶ Assist in the preparation of monthly Business Unit Profitability
- ▶ Preparation of branch profitability
- ▶ Involvement in the Bank budget preparation
- ▶ Preparation of Management Information Data and expense analysis
- ▶ Assist in the bank’s annual report process!
- ▶ Preparation of ad-hoc reports and carrying out process improvements
- ▶ Respond to queries and support stakeholders as and when required.
- ▶ Deal with external stakeholders and attend to data requirements!
- ▶ Ensure compliance with internal policies and procedures.
- ▶ Handle special projects with tight deadlines.

## The Person

- ▶ Minimum 5 years of experience in Banking industry with related experience.
- ▶ Should possess part qualifications in the field of Accounting / Finance
- ▶ Knowledge of MS office package including advanced Excel.
- ▶ Ability to multi-task and work in a challenging environment independently with minimal supervision.
- ▶ Excellent oral & written communication skills.
- ▶ A team player with a positive attitude and good interpersonal skills.
- ▶ Excellent oral and written communication skills
- ▶ Prior experience in a similar field would be a plus.

## Rewards

The right candidate can look forward to a competitive remuneration package inclusive of staff loan benefits at concessionary interest rates and excellent career prospects.

Applications must be forwarded via email to [jobs@unionb.com](mailto:jobs@unionb.com) with the names of two non-related referees on or before **15th April 2024**. The email subject line must state **“Officer – Strategic Planning”**. All applications will be treated with strict confidence. Only shortlisted applicants will be notified.

**We are an Equal Opportunity Employer.**

 **UNION BANK**