

# HDFC BANK

This is an ideal opportunity to advance your career in banking, with a bank which has served the nation for four decades standing by all stakeholders, providing shelter and support in fulfilling the aspirations of Sri Lankans including business community through diversified financial solutions.

The Bank is in the process of chartering into new vistas of development banking.

The HDFC Bank is looking for competent, dynamic & result-oriented individual with a proven track record to fill the either position of AGM/Chief Manager – Treasury Vacancy, and depending on the relevant experience of the potential candidates, the bank reserves the right to place the selected candidate on the AGM or Chief Manager Grade.

## AGM/CHIEF MANAGER - TREASURY

### Key Responsibilities:

- Forecast, manage and mitigate any associated risks within the Bank's Treasury function and set a clear, well-defined treasury strategy that aligns with overall financial forecast of the Bank.
- Formulate strategies and methodologies to attract short term and long term funds for business operations.
- Develop and manage day-to-day treasury operations covering interest rate risks, liquidity management and proper funding arrangements.
- Attract investment opportunities from prospective customers for long term financial benefits.
- Conducting pertinent background research required when making vital decision in relation to corporate finance and furnish with written updates and justifications to the Assets and Liability Committee (ALCO) /Board of Directors.
- Adequately negotiate for funding and investment agreements and handle proper risk management and reporting.
- Provide management information to ALCO to enable them to minimize the maturity mismatches in assets and liabilities and call ALCO meeting regularly to review the current status.
- Analytically develop and implement liquidity risk frame work on proper intervals.
- Development and management of day-to-day treasury operations covering liquidity/cash flow management and proper funding arrangement.
- Should possess knowledge about debt instruments & placements.
- Responsible for managing financial assets and liabilities, ensuring sufficient liquidity, and capitalizing on market opportunities to maximize profitability. Accordingly, responsible for cash and investments, developing and implementing risk management strategies for the relevant area for the entire Treasury operations of the Bank. Exposure in managing Bills and Bonds portfolio is a must.

### Eligibility Criteria

- Degree in Financial Management/Accounting from a recognized University.
- Following qualifications will be an added advantage
  - Fully qualified in ICASL/ACCA/CIMA/CMA.  
**AND/ OR**
  - MBA in finance/economics.  
**AND/ OR**
  - Qualifications in Treasury Management
- Should have adequate experience in money market operations and negotiating with lending institutions/funding agencies.
  - For AGM Grade experience minimum 15 years of experience in managing treasury operations out of which 06 years 'experience in related Senior Managerial position in the Banking or sizable financial institute.
  - For Chief Manager Grade Over 8 years of experience in managing treasury operations at Senior level position in the Banking or sizable financial institute.

**Age Limit:** Preferably below 55 years.

An attractive remuneration package commensurate with market rates including contributions to Employees' Provident Fund & Employees' Trust Fund.

## APPLICATION PROCEDURE

Application with two non-related referees should be sent via email to [careers@hdfc.lk](mailto:careers@hdfc.lk) on or before **28.04.2024** indicating the position applied in the subject line of the e-mail.

Those who do not possess the required qualifications and experience as at the closing date will not be eligible to apply for the above posts. Any application not meeting the required qualifications or received after the deadline will be rejected without any notice.

Candidates who fail to provide originals of relevant documents at the interview will not be appointed under any reason for this post.

Any form of canvassing will be a disqualification.

HDFC Bank reserves the right to postpone or cancel the recruitment. Only shortlisted candidates will be contacted for the next step of the recruitment process.

**Assistant General Manager - HRM & Company Secretary**  
**HDFC Bank of Sri Lanka**  
**Sir Chittampalam A. Gardiner Mawatha,**  
**P.O. Box 2085, Colombo 02.**

# HDFC BANK

Telephone : 0112356800

[www.hdfc.lk](http://www.hdfc.lk)

