

## Post - Vacant

### SRI LANKA POLICE

#### Post of Sub Inspector of Police

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Probationary Sub Inspector of Police of Sri Lanka Police.

- Application forms duly perfected in accordance with the specimen form given below should be sent to Director/ Recruitment, Recruiting Office, No. 375, 1st Floor Sri Sambuddathwa Jayanthi Mawatha, Colombo – 06. The application should be sent by the Registered Post to the above address to reach on or before **30.04.2024** and the post applied for should be marked in the top left hand corner of the envelope enclosing the application. Delayed applications will not be entertained and no applications will be issued by the Sri Lanka Police.

- Salary scale (Monthly ):**

Rs. 32,790 – 7 x370 – 2x495 – 25x660 – Rs. 52,870

As per the Public Administration Circular 3-2016, the above mentioned salary scale will be effect.

Further, these Officers are entitled to the allowances granted under the CRTM 260 and RTM 385 dated 2022.12.15 on a monthly basis in addition to the salary scale mentioned above.

(a) Cost of living allowance	Rs. 12,800.00
(b) 40% of the basic salary relevant to the post based on P.A.Circular No. 03/2016	Rs. 13,116.00
(c) Arduous duty allowance	Rs. 2,000.00
(d) Incentive allowance	Rs. 7,500.00
(e) Uniform cleaning allowance	Rs. 250.00
(f) Food and residential allowance	Rs. 31,800.00
(g) Other allowances according to the service	

In addition to the above said allowances :

- Free transport facility
- Free medical facilities for Officers (Financial support can be obtained even for getting medical treatment abroad)
- All the uniforms will be provided free of charge
- Opportunities to continue their higher studies at the Government Universities to obtain Degree or Diploma certificates according to the eligible qualifications of the officers.
- Facilities to enhance one's sports skills and inborn talents
- Travelling expenses for duties and financial rewards for exceptional performance and arduous service

- Basic qualifications required :**

- 4.1 Age limit**

The age should be between 18 and 26 years as at closing date of the applications as per the *Gazette* Notification. However Police Officers currently serving in the Sri Lanka Police are eligible to apply up to the age of 28 at the closing date of applications.

## 4.2 Educational qualifications

Should have passed 06 subjects in the G.C.E (O/L) Examination in one sitting with 04 credit passes including Mathematics and Medium Language and Should have passed 03 subjects in the G.C.E.(A/L) Examination in one sitting.

- Note:**
01. *According to the subject classification of the Department of Examinations, two Mathematics Subjects bearing No. 41 and 44 are considered as a single subject and two Science Subjects bearing No. 42 and 45 are also considered as a single subject when determining the number of subjects passed at the examination*
  02. *Despite having passed the practical test of the Technological Studies at G. C. E. (O/L) examination, failing in the written test of the same subject is considered as having failed the said subject.*
  03. *Since the subjects, Optional Tamil, English and Sinhala are not included in G. C. E. (O/L) subject stream, having passed those subjects is not considered as one of the subjects passed at G. C. E. (O/L) examination.*

## 4.3 Physical requirements:

- Height 05 Feet 06 inches (167.64 cm) - minimum (minimum)
  - Chest 32 inches Minimum (81.28 cm) - minimum/during expiration
- 4.3.1 All the applicants should be physically and mentally fit to discharge the duties of the post and to work anywhere within Sri Lanka
- 4.3:2 **Vision Requirements**  
Minimum vision of one eye, without wearing spectacles or contact lens, should not be less than 6/12. If the vision of one eye is 6/6, the vision of the other eye should be 6/18.
- 4.3:3 Should not have undergone artificial body modifications which might be deemed unsuitable for the honour of police service or may cause obstruction in the execution of duty.

## 4:4 Other Qualifications

- 4:4:1 Should be a citizen of Sri Lanka,
- 4:4:2 The applicant should not possess a tarnished character,
- 4:4:3 The applicant should be a bachelor (divorcees, widows, and single parents are not qualified to apply),
- 4:4:4 Should be prepared to work anywhere in the country,
- 4:4:5 Qualifications mentioned in the application from 4:1 to 4:2 which are required for the post are expected to have been fully acquired by the date mentioned in the notice inviting applications and the qualifications in 4:4 are expected to remain the same even on the date of recruitment.

## 5. Preliminary Interview

Only the applicants who meet the basic qualifications and age requirement out of those who have furnished the applications will be called for the preliminary interview. During the interview, qualifications mentioned in paragraph 4:1,4:2 and 4:3 (except 4:3:1 and 4:3:2) mentioned above will be checked.

The applicants who face the preliminary interview should face the endurance test conducted by a board of officers appointed by the Inspector General of Police. The form forwarded with the call letter to get it verified that the applicant is not unfit to face this endurance test should be furnished then with the recommendation of a doctor registered with Sri Lanka Medical Council.

Activity	Time	Marks
Long Distance Running 1000 meters	Below 03 minutes	30
	Between 03 to 04 minutes	20
	Between 04 to 05 minutes	10
Chin-ups (05 reps)	01 minute	A maximum of 15 marks with 03 marks for each rep
Push-ups (15 reps)	01 minute	A maximum of 15 marks with 01 marks for each rep
Sit-ups (15 reps)	01 minute	A maximum of 15 marks with 01 marks for each rep
Squat Thrusts (15 reps)	01 minute	A maximum of 15 marks with 01 marks for each rep
Kim's Game (Memory Test)	30 seconds to observe items, 30 seconds to memorize, 120 seconds to write	A maximum of 10 marks with 01 marks for each item

**Note:** Applicants who fail to run a distance of 1000 meters in 05 minutes are considered having failed the fitness test.

#### 6. Written Examination :

The applicants who get through the preliminary interview will be called for the written examination. The written examination will be held under the following subjects.

Subjects	Maximum marks	Time	Qualified marks
01. Comprehension and language proficiency	40	45 min	40%
02. General knowledge and I.Q. test	60	01 hour	

#### 7. Structured Interview :

Only the applicants who get through the preliminary interview and written examination will be directed to the structured interview. The Structured Interview Board will be appointed by the Inspector General of Police.

Main headings under which marks are given	Maximum Mark	Cut-Off Mark for Selection
01. Additional Educational Qualifications	20	Not applicable
02. Language proficiency	10	
03. Computer skill / other	10	
04. Sports skills	20	
05. Leadership/community services	20	
06. Evaluation of the interview board	20	
Total	100	

## 8. Method of Recruitment

The aggregate of the marks obtained by each applicant for the Written Examination and Structured Interview is listed in descending order. Based on the order of marks obtained, a number of applicants, which is 125% of the number of vacancies, will be called for the Background Check and Medical Test and the qualified applicants out of those will be recruited for the post based on the number of available vacancies.

**Note:-** *Deviating from the above procedural measures, the applicants who possess exceptional sports skills on national or international level or have displayed special talents or proficiency in a different field may be recruited at the discretion of the appointing authority, disregarding the height and chest requirement, if such applicant meets other qualifications.*

## 9. Background Check

- 9.1 A background check will be conducted to check any adverse reports on the applicants based on the number of available vacancies and the arrangement of the aggregate of the marks obtained by each applicant for the Written Examination and Structured Interview listed in descending order.
- 9.2 With the intention of getting the applicant's character exposed, background checks will also be carried out on the applicant, on his next of kin and on his close companions and applicants with negative background check reports will not be recruited.
- 9.3 Providing false information during recruitment by applicants will result in disqualification. If it is revealed, after the recruitment, that false information had been provided, service will be terminated at any time.

**Note :- Applicant is bound to agree to the decision that he will be dismissed from the service, If it's found that the applicant who had recruited to Police Service by providing the false information in relation to the matters mentioned in Section 59 of the code of procedure rule and the section 7:2:4:5:2 of the currently approved scheme of recruitment and the circular No. 2014/2007 of IG Police circular.**

## 10. Medical Test

Only the selected applicants will be called for the Medical Test and the test is conducted by the Medical Board headed by the Chief Medical Officer of Police Hospital. In addition, a test will be performed on the applicants to check whether they are physically and mentally fit to perform police duties. An applicant can take the medical test only once. The medical test will be conducted under health 169 form. Appeals will not be considered from the applicants who disqualify from the medical test.

## 11. Training

- 11.1 Based on the vacancies available, only the applicants who have passed the above tests will be called for training on a date specified by the Inspector General of Police. Selected applicants will receive the preliminary training at Sri Lanka Police College. Afterwards, they will receive extensive training in the respective field during the probation period.
- 11.2 Appointing authority will decide whether to extend the training period or nullify the appointment of the officers who do not complete their preliminary training.

## 12. Nature of Post

Permanent and pensionable  
(Subject to the policy decisions made by the governing on the pension scheme)

### 13. Service Conditions

- 13.1 Selected applicants should serve a probation period/apprenticeship of three years under the section 13.3
- 13.2 The selected applicants shall act in conformity with any orders or circulars already made or may hereafter be made to implement the Official Language Policy.
- 13.3 Should abide by the Circulars of Public Service Commission and National Police Commission, , provisions of Establishment Code, Financial Regulations, Public Administration Circulars, Treasury circulars, Sri Lanka Police Ordinance, Police Gazette Notification, I.G.P. Circulars, Instruction Codes and provisions thereof and conditions of the appointment letter
- 13.4 The probation period shall prevail for first three years from the date of appointment and the officers are not permitted to consummate the marriage during the period. One should enter into marriage only as per the instructions given in I.G.P. Circulars. If getting married during probation period, a special permission should be obtained from Inspector General of Police. If this regulation is violated, the appointment shall be nullified.
- 13.5 Those who are recruited should serve compulsory service period of 5 years after completion of training. They should sign a bond giving their consent to pay all the stipulated expenses, should there be any that had been spent for his/her training and other expenses including uniforms at the time he is handing over the resignation letter in the event of an officer intends to resign from the service before completion of his compulsory service period. Measures will be taken as per the provisions of Establishment Code and Procedural Rules of National Police Commission and Public Service Commission in relation to the resignation.
- 13.6 When each and every officer of direct recruitment is initially appointed to the police service, who should provide particulars of all their assets, which the officer either has absolute ownership to or retains title to or has been transferred to and all the liabilities in General Form No. 261 (revised) to Inspector General of Police, to be included in his personal file.
- Officer immediately after the marriage should include the above particulars about his spouse and submit
- If a new asset or possession as described in the above is acquired, a complete description of the said asset or possession should be given in writing to the Inspector General of Police to be included in the personal file.
- 13.7 Probationary Sub Inspector of Police should subscribe an affirmation/oath to the effect that they comply with the constitution of Democratic Socialist Republic of Sri Lanka, as soon as they start the training at Sri Lanka Police College.

### 14. Confirmation in service

During the three year probationary period, directly recruited officers must maintain a monthly progress file for 33 months After the completion of probation period officers will be confirmed in service by the appointing authority. Furthermore, if an officer fails to meet the requirements of completing the progress the within probation period, the officer will be confirmed to service after deciding the seniority as per procedural rules considering the additional time spent after the prescribed period to complete the progress file.

However, appointments of officers who could not meet the requirement of the first efficiency bar within a period of additional 03 years will be nullified unless decided by the appointing authority to confirm the service or to extend the probation period.

### 15 Efficiency Bars:

Efficiency bar examinations should be passed as follows.

The type of Efficiency Bar	Prescribed period for passing the Efficiency Bar	Nature of the Efficiency Bar Written Examination/ Professional Examination/ Certificate Course/ Other
First Efficiency Bar Examination (Examination for Confirmation of Service)	Before completion of 03 years after getting appointed to the post of Sub Inspector of Police	Written, Practical, and Oral
Second Efficiency Bar Examination	Before completion of 03 years after getting appointed to the post of Inspector of Police	Successful completion of the orientation training
Third Efficiency Bar Examination	Before completion of 03 years after getting appointed to the post of Chief Inspector of Police	Successful completion of the orientation training

**16. Language Proficiency:**

Language	Expected Level of Proficiency
Official Language	Officers recruited through a medium that is not an official language should obtain the proficiency for the relevant official language within the probationary period.
Other Official Language	Should obtain the relevant level of proficiency as per the Public Administration Circular No. 18/2020 and consequent circulars

17. (a) General conditions relevant to the appointment to posts of the public service that have been published in the beginning of paragraph (11a) of part 1 of this *Gazette* Notification will be applicable.
18. Applicants should send the copies of the following documents attached to their applications. (Original documents should not be submitted)
- Birth Certificate
  - A photocopy of the National Identity Card
  - Certificates to verify educational qualifications
19. (a) Applicants who are already in the public service should forward their applications through the relevant Heads of Department. Those applications should accompany a certificate indicating that the applicant can be released if selected.
- (b) Applications should be completed in applicant's own handwriting on papers and should be sent along with the relevant copies of the certificates to the address mentioned in the above paragraph 02, and the application should not be handed over personally to any officer under any circumstances.
- Note:-* In addition to the above application the applicant requested to apply online application clicking the "join us" in the [www.police.lk](http://www.police.lk) website or visit [www.public.police.lk](http://www.public.police.lk) to forward the completed application.
20. Applications that do not conform to the requirements of this notification will be rejected. Replies will not be sent to such applicants in that regard.

*Note:- Travelling or any other expense will not be paid by the Sri Lanka Police to the applicants who are called for interviews and examinations.*

DESHABANDU THENNAKON,  
Inspector General of Police.



- (d) Relevant Police Station of permanent address :.....  
 (e) Mailing Address :.....  
 (f) Grama Niladhari Division of permanent address :.....  
 Divisional Secretariat :.....  
 (g) Telephone No :..... Home :..... Mobile :.....  
 (h) E-mail Address :..... Whats App No. :.....

6) (a) Race :.....

7) Date of Birth .....(A copy of the birth certificate should be attached.)  
 Age (As at the closing date of this *Gazette* notification)  
 Years :..... Months :..... Days :.....

8) Height: - Feet .....Inches ..... Chest: - Inches .....  
 Centimeters ..... Centimeters .....

9) Educational Qualification – (Should mention the examinations passed and the copies of the relevant certificates should be attached)

(a) G.C.E. (O/L) examination results

Year :.....

Index No :.....

Subject	Grade	Subject	Grade

(b) G.C.E. (A/L) examination results

Year :.....

Index No :.....

Stream	Subjects	Grade
Z-score		

10) State preferred language medium, if qualified for the written exam .....

11) Marital Status .....

12) Present Employment



- 13) Are you serving in Sri Lanka Police at Present ?.....  
Post and Rank No :.....  
Place of duty :..... Division :.....
- 14) Have you ever served in Sri Lanka Police? .....  
Post and Rank No :.....  
If yes, indicate the reasons for you to resign from the post.....
- 15) (a) Are you currently serving in an Armed Force / Volunteer Armed Force ?  
Post and Rank No :.....(the application should be forwarded through the  
Commanding Officer of the respective force ?.
- (b) Have you ever served in Armed Forces / Volunteer Force ? If yes, please attach a copy of the certificate of  
legal discharge. If you have deserted an armed service or if you have been punished, please provide details.
- 16) Have you ever been arrested on suspicion or in connection with any offence?  
  
Have you ever been accused of an offence (criminal offence/disgraceful offence/corruption) or summoned or  
punished by a court or been subjected to fine as a punishment imposed by a court? (if yes, please provide the  
details).
- 17) Has any relative of yours ever been arrested on suspicion or in connection with any Offence (criminal offence/  
disgraceful offence/corruption)? Has anyone ever been accused of an offence or summoned or punished by a court?  
(If yes, please provide the details),

I certify that the above particulars furnished by me in this application are true and accurate to the best of my knowledge. I am also aware that if any particulars contained herein are found to be false or incorrect, my service in the Police Service, in the event of appointed, is liable to be terminated without any compensation.

.....,  
Date.

.....,  
Signature of Applicant.

18. Certificate of the Head of the Department: (Only if relevant)

I, hereby declare that Mr..... forwarding this application is serving in the Department / Corporation/Board of ..... and that he can be released for the new post if he/he is selected for this post.

.....,  
Signature and Stamp of the  
Head of the Department.

Designation :- .....

Date:- .....

Note : - In addition to the above application the applicant requested to apply online application clicking the “join us” in the [www.police.lk](http://www.police.lk) website or visit [www.public.police.lk](http://www.public.police.lk) to forward the completed application.