



POSTGRADUATE INSTITUTE OF MEDICINE

University Of Colombo, Sri Lanka



VACANCIES

Applications are invited from suitable candidates for the following post up to 05.04.2024 at the Postgraduate Institute of Medicine, University of Colombo.

Post of Programme Assistant (Clerical) – 01 Post (Assignment Basis)

Qualifications

- 1) Should have passed the G.C.E (O/L) Examination in six (06) subjects at one sitting with credit passes in:-
 - i. Sinhala Language/ Tamil Language
 - ii. English Language/ English Literature
 - iii. Mathematics

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- 2) Should have passed in all subjects at G.C.E (A/L) Examination (except the Common General Paper) at one sitting.
(Passing in 3 subjects under the old syllabus at one sitting would be sufficient for this purpose.)
- 3) Preference will be given to those who possess the following;
 - a) An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.

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 - b) Two years of experience in the use of computer application packages.

Note:-

- (a) There will be a written test prior to the interview.
- (b) Should be a citizen of Sri Lanka.
- (c) Should be not less than 18 years and not more than 30 years of age on the closing date of applications.
- (d) Should be of good character.

Salary: Rs. 30,725.00 + CLA Rs. 12,800.00

Duly completed applications should be forwarded with certified copies of relevant certificates to the link given: <https://docs.google.com/forms/d/e/1FAIpQLSfzxY6cMVmnvOKTZJHeiwQCjJrzKVLwSfrwSA1S1y98ccttpw/viewform> on or before 05.04.2024.

The PGIM reserves the right to shortlist applicants.

Applications submitted after the closing date will not be considered.

Deputy Registrar

Postgraduate Institute of Medicine,
No. 160, Prof. Nandadasa Kodagoda Mawatha,
Colombo 07.
21.03.2024