



Sampath Bank

WE PRESENT YOUR FUTURE

MANAGER / ASSISTANT MANAGER - NORTH & EAST REGION

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Chief Human Resource Officer
Sampath Bank PLC
No. 110, Sir James Peiris Mw.,
Colombo 02.

REQUIREMENTS:

- A minimum of Seven (07) years hands on experience in branch banking and One (01) year experience in the capacity of an Assistant Manager or Manager in a Branch.
- Fluency in Tamil Language (Speaking / Reading / Writing)
- Professional Qualification in Banking (CBF / DBF / IABF / DABF) will be an added advantage.

KEY RESPONSIBILITIES:

- Ensure proper control procedures and compliance requirements are followed within the branch to minimize operational risks.
- Ensure quality credit growth as per the target assigned.
- Assess local market conditions, identify current and prospective business opportunities, and visit existing / potential customers within your locality.
- Make arrangements to canvass potential leading customers in the locality and maintain and grow business relationships of existing customers by way of having regular interactions.
- Ensure timely submission of management / financial / HR Performance reports of the branch.
- Maintain Customer service standards of the branch at the expected level of the Bank.
- Lead the branch team to achieve the business results.
- Foster conducive work environment for the Branch Team and attend to coaching, handling grievances and disciplinary issues and training the branch team.
- Network to enhance the presence of the Branch and build the brand image in the locality.

OTHER COMPETENCIES REQUIRED:

- Knowledge in Credit and Operations
- Leadership Skills.
- Ability to work under pressure.
- Possess excellent communication, presentation and networking skills, with the ability to build rapport and engage with employees, managers etc.
- Sound Business Knowledge and the ability to understand the Business needs of the community.

An attractive remuneration package, coupled with a modern and conducive work environment, awaits the right candidate. Please apply online, stating qualifications and experience, on or before the 01st April 2024. Selection will be strictly on merit. Any form of canvassing will be a definite disqualification. Only shortlisted candidates will be contacted.

