



**POST OF DEPUTY GENERAL MANAGER (FINANCE, CORPORATE PLANNING & MIS)  
(SPECIAL GRADE)**

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The ideal candidate should be responsible for providing financial technical expertise to the Bank and overall supervision of the Finance & Planning Division, Superannuation Division and the Back Office functions of the Bank.

**ELIGIBILITY REQUIREMENTS**

**1. Candidates should be citizens of Sri Lanka**

**2. Educational/Professional Qualifications:**

- Fellow Member of the Institute of Chartered Accountants of Sri Lanka (ICASL) OR Chartered Institute of Management Accountants (CIMA) OR Association of Certified Chartered Accountants (ACCA)
- A Bachelor's Degree or Masters Degree from a university recognized by the University Grants Commission of Sri Lanka will be an added advantage

**3. Experience**

- Ten years of post-qualifying experience of which 03 years should be in similar capacity in a reputed organization or financial institution. Experience in a Bank will be considered favourably.

**SKILLS & COMPETENCIES**

- Excellent interpersonal & Management skills to liaise effectively at all levels of Management.
- Exceptional communication skills both written and oral.
- Inspirational leadership qualities to bring out the best in people.

**RESPONSIBILITIES & ACCOUNTABILITIES**

- Overall supervision of the Finance & Planning Division, Superannuation Division and Back Office functions of Treasury, E-Banking, Card Centre, Credit & International Banking Unit.
- Provide technical expertise and guidance to the Assistant General Manager, Chief Managers and Managers (Accounts) for financial reporting functions of the bank.
- Oversee the tax related functions and liaison with the Department of Inland Revenue
- Preparation of Budget/Action Plan/Strategic Business Plan and submission for the approval of the Board of Directors as well as monthly follow ups and submissions to the Management Committee/Board of Directors for their review.
- Providing all information required to external parties and the Management in timely manner.
- Preparation of Annual Report and publishing of Financial Statements as per the statutory requirements.
- Compile the Recovery Plan of the Bank and ensure the reporting of such activities to the Management Committee/Board

## **TERMS OF APPOINTMENT**

This position will be on permanent basis subject to a probationary period of one year.

## **REMUNERATION**

An attractive remuneration package with fringe benefits of medical assistance scheme, housing loan/ other staff loans at concessionary rates of interest, superannuation scheme with both provident fund and ETF benefits.

## **SUBMISSION OF APPLICATIONS**

Applicants must use our standard application form which is available in the National Savings Bank Website [www.nsb.lk](http://www.nsb.lk). Applications should be sent under Registered Cover to reach the undersigned on or before **13.02.2024**. An applicant cannot use any other channel in forwarding the application.

Photocopies of the educational/professional & experience certificates should be attached together with the application. Applicants who fail to attach the relevant certificates will not be called for interviews.

A copy of the scanned application along with the aforesaid certificates should be emailed to reach [careers@nsb.lk](mailto:careers@nsb.lk) on or before **13.02.2024**.

Any form of canvassing will lead to immediate disqualification and the Bank reserves the right to call only the short-listed candidates.

The post applied for should be stated on the top left hand corner of the envelope and in the subject line of the email.

### **Deputy General Manager (HRD)**

HRD Division  
National Savings Bank  
Head Office  
Colombo 3.