



GROW UNDER A SECURE WING



The Local brand of Global Hospitality Education

Sri Lanka Institute of Tourism and Hotel Management

Assistant Director Information Technology

(MM 1 – 2 Category)- Colombo

Is open for a dynamic individual who can

- Manage and maintain the IT infrastructure of SLITHM as per the standard practices, with minimum disturbance to organization's functions.
- Take leadership and ownership of implementing a few key automation projects and maintain the existing systems and email platform.
- Manage and coordinate different stakeholders and teams, to achieve common organizational goals effectively.
- Prepare and monitor the IT budget.
- Monitor KPIs, SLAs, AMCs of service providers and IT vendors and take required actions.
- Create and handle RFPs, SRSs, CRs

The candidate profile

A Degree in Information Technology which is recognized by the U.G.C.

And

A minimum of one year post qualifying experience in managerial level in public service, a Corporation, Statutory Board / Institution or a reputed private Institution in the field of Information Technology.

Age - Should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Every applicant should be,

- a. A citizen of Sri Lanka.
- b. Physically and mentally fit to discharge the duties of the post.
- c. Willing to serve in any part of the country.
- d. With excellent moral character.

We would be delighted if you

- possess a sound knowledge in project management and software application implementations.
- possess a good understanding and experience of maintaining IT infrastructure including hardware and networks.
- have taken part in implementing at least 01 significant software application for an organization.
- preferably exposed to Develops.
- have previous experience in managing internal teams/external stakeholders and vendors.
- have experience of 5 + years in the relevant field will be an added advantage.
- should be a team player with excellent communication skills (verbal & written), good analytical skills, problem solving skills and out-of-the-box thinking.

What is in it for you

Salary Scale : MM1 – 2 – 2016 Rs. [54,550/- - 10 x 1,375 – 15 x 1,910 = 96,950/ =]

Initial Step : Rs. 54,550/- + Cost of Living Allowance + Monthly Allowances
Bonuses and incentives, based on performance

1. Contribution for EPF & ETF
 - a. EPF – Employee will contribute 10% of the consolidated salary and the employer will contribute 15%
 - b. ETF - Employer will contribute 3% of the salary.
2. An attractive medical insurance coverage for the employee and his / her family.
3. A transport allowance will be paid.

* Preference will be given to candidates who will be able to travel to the work place within an hour.

How to apply

Please send your Curriculum Vitae giving full particulars together with copies of all certificates pertaining to academic qualifications, work experience etc. and the names of two non-related referees under registered cover indicating the post on the top left-hand corner of the envelope to the undersigned on or before **26.02.2024**.

Note – Any form of canvassing will be considered a disqualification.

Incomplete, illegible applications which are not in conformity with the above requirements and applications received after the closing date will be rejected.

Director General

Sri Lanka Institute of Tourism & Hotel Management

No.78, Galle Road, Colombo 03.

General Inquiry: 011-2208300 – Ext. 303 / 372

For more details: www.slithm.edu.lk